

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, as well as via Microsoft Teams tele/video conference on Monday June 21st, 2021.

Present: Thomas Freeman, Mayor
 Tim Batzel, Trustee
 Mark McKeown, Trustee
 Patrick McCormick, Trustee
 Bill Zhe, Trustee

Visitors: John Barrett
 Jeff Mulligan
 Bill Davis, MRB

Due to the storm on Monday night, several members of the staff were unable to attend in order to manage the cleanup throughout the Village.

EXECUTIVE SESSION:

Mayor Freeman called the meeting to order at 5:30pm and began with the Pledge of Allegiance.

In response to the Covid-19 emergency, accommodations have been made to allow the public to attend meetings virtually. Gathering restrictions have been adjusted and we are following the current guidelines. The Board continues to follow the safety protocol set forth by the Governor of NYS in these changing times and is working to continue serving the community the best way possible.

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board entered executive session at 5:36pm to discuss a contractual matter and exited executive session at 7:25pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

It was decided that more information was needed in the matter and no action was taken.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$108104.14
#4-SCHEDULE C	\$4760.89
#5-WATER	\$2106.25
#6-SEWER	\$32298.58
#TA00-TRUST & AGENCY	\$1097.58
TOTAL	\$148367.44

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Three vouchers were pulled before the vote occurred. If corrected and appropriate, the vouchers will be resubmitted at a later date.

MRB UPDATE:

Bill Davis provided the following update:

- WQIP Grant Application: MRB has not had a response on the Village’s request for the extension. In the meantime, Bill Davis presented the following resolution in order to continue to move forward in a timely manner:

**Village of Avon
Consolidated Funding Application**

**Resolution of Support from the Village of Avon for the
2021 New York State Consolidated Funding Application, Water Quality Improvement
Project
Wastewater Treatment Disinfection Improvements**

WHEREAS, the Village of Avon Board of Trustees of Livingston County supports the submission of a 2021 Consolidated Funding Application (CFA) on behalf of the Village, for the Water Quality Improvement Project (WQIP) program to add an effluent disinfection process at the wastewater treatment plant; and

WHEREAS, the New York State Department of Environmental Conservation (DEC) provides a competitive statewide reimbursement grant program for local governments, administered to directly address documented water quality impairments; and

WHEREAS, the Village has been notified by the DEC of upcoming modifications to their State Pollutant Discharge Elimination System (SPDES) permit, requiring them to provide effluent disinfection at the wastewater treatment plant; and

WHEREAS, findings in the preliminary engineering study recommended improvements to the wastewater treatment plant, including installation of an ultraviolet disinfection system, greatly improving the quality of effluent discharged into the Genesee River;

NOW THEREFORE BE IT RESOLVED, it is anticipated that the Village Board, on behalf of the Village, will complete the necessary actions to authorize expenditures for the proposed project, as well as authorizes the Village Mayor to execute necessary documents relative to and as required for the application; and

BE IT FURTHER RESOLVED, the Village Board does hereby accept that they shall provide at least 25% match of the total of any grant funding awarded as a local match in the form of in-kind services or cash contributions hereby appropriated and obligated from WWTP Reserve fund and/or Sewer fund; and

BE IT FURTHER RESOLVED, that the Village of Avon Board of Trustees of Livingston County recognizes and fully supports the submission of the 2021 CFA for WQIP on behalf of the Village for improvements to the wastewater treatment plant.

Motion by: Trustee Mark McKeown

Seconded by: Trustee Patrick McCormick

Passed by the following vote of all Village Board Members voting in favor thereof:

Affirmative Village Board Members: Mayor Thomas Freeman
Trustee Tim Batzel
Trustee Patrick McCormick
Trustee Mark McKeown
Trustee William Zhe

Affirmative: #5
Negative: #0
Abstain: #0

I, Heather Randall, do hereby certify that the resolution was passed at a meeting of the Village of Avon Village Board held on June 21, 2021, and is [incorporated in the original minutes of said meeting *OR* on file and of record], and that said resolution has not been altered, amended, or revoked and is in full force and effect.

Signature of Clerk

[Official seal of the Village of Avon]

Upon a motion made by Trustee McKeown and seconded by Trustee McCormick, Mayor Freeman was authorized to execute the Sexual Harassment Certification Form. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Correspondence from DEC in regard to 2 items: 1. WWTP Operator- it appears DEC may allow us to move forward as we are in anticipation of Nick Kubinski continuing to move forward with his licensing. If this is not the case, we will have to hire someone with a license. Mr. Davis will confirm.
2. Disinfection Comments: After review, DEC would like a stamped amendment along with testing during the summer months. Bill Davis stated that sampling has continued and will do so in order to provide DEC with an updated amendment at the end of July.
- Pebble Beach Pump Station: we are continuing to move forward. We should have an update from DOH soon, and then we will be able to go to bid.
- 2 million gallon tank: MRB still owes the Village a design proposal. Mr. Davis is hoping to provide that before the next meeting in order for the Board to review.

TREASURER UPDATE:

Treasurer Quinlan was unable to attend and provided the following update electronically:

- Bill Boyd working on COVID supplies’ quotes for 2nd FEMA grant awarded. Budget amendment has been approved by FEMA.
- Treasurer Quinlan and Fire Chief Strozewski working on AFD quotes for tables, chairs and ice machine to purchase with Barilla donation.
- Bulletproof vest grant submitted on 6/10/21.
- John Barrett met with GVBA Board members to review project scope for the 2017 grant.
- John Marks and Treasurer Quinlan submitted the 2019 NYS DEC paperwork. Awaiting DEC review and approval for grant execution.
- Received LaBella’s proposal for 97 Genesee Street Landscape Plan. Working on NYMS Streetscape grant eligibility request. After the Village receives NYMS executed agreement, prepare agreement between the Village and the Avon Library.
- Landmark Society reps were here on 6/17 and 6/18 conducting fieldwork.
- Shawn Dunwoody will be back out tomorrow, with mural completion by the end of the month.
- Coronavirus Local Fiscal Recovery funds resolution for acceptance or denial and resolution for the mayor to execute associated documents.
- 58% of Village taxes have been collected to date.

CORONAVIRUS LOCAL FISCAL RECOVERY:

The US Department of Treasury has identified the Village of Avon as a village that may be eligible for an allocation of funds received by NYS under the American Rescue Plan Act. In order to move forward the Board must accept or deny the funds and authorize Mayor Freeman to execute all documents pertaining to the allocation.

Upon a motion made by Trsutee McCormick and seconded by Trustee Batzel, the Board accepted the funds and authorized Mayor Freeman to execute all documentation required. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the minutes from the June 7, 2021 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- We will be destroying the following records: w/s records 2013-6/2015, bank dep receipts 2011-12/21-2014 (6-year retention), tax escrow requests 2014-2020 (1 year retention)
- Tom Moran Memorial Golf Tournament to be held 8/7/21 at the Livingston Country Club, Geneseo Proceeds going to Teresa House. Info in folder.
- Received notice from Cornell Cooperative Extension Livingston County- RE: Agricultural District #2- Renewal and Modification- eight-year review of Agricultural District #2 which includes farmland in several towns and villages including Avon. The notice of renewal was enclosed, and we have been asked to post in the hall for informational purposes.

COURT RESOLUTION:

Trustee McKeown completed the court audit for 2021. The records have been examined and the fines therein collected have been turned over to the proper officials of the Village of Avon as required by law.

Upon a motion made by Trustee Zhe, and seconded by Trustee Batzel, the Board accepted the Court Audit as presented by Trustee McKeown. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

FIRE MARSHAL UPDATE:

Fire Marshal Anderson was unable to attend but provided the following electronically:

- Effective June 15th New York State has dropped all covid guidelines for fully vaccinated people. CDC Guidelines remain in effect for Schools, Hospitals, Healthcare facilities and Nursing Homes.

****All information has been provided by the NY forward website. ****

I will continue to monitor and provide any updates as soon as they come available.

- New permits -11 Five Lot Lane Hot Tub and Fence Permit

-Sunoco Gas Station Sign permit

- Building inspections-As of 6/7/21 No new inspections done or complete!
- Problem Areas-Beside King Cole(ongoing) Spoke with Jim Jerris. Trying to set up meeting to discuss problem areas and to provide guidance for cleanup.
 - Concerns over at gas station projects are being addressed by myself and DPW superintendent Farrell.
 - As of 6/7/21 most problematic unused furniture has been addressed and property owners notified. Abandoned Vehicles- in process of contacting property owners to notify about Village code Violations. (ongoing)
 - Over occupancy issue at 171 Genesee Street apt#3 sent to Jake Whiting for legal guidance. (Fire Chief and Police Department are aware of the situation). (Ongoing)
- Will have Clerk Randall submit the annual fireworks notice in the Pennysaver.
- I would like to attend the NYSFM conference on September 14th-16th in Liverpool NY to further my education. Cost is \$375 for the conference. Village Board tabled the request at this time and will review when Fire Marshal Anderson is able to attend at a later date.

TRUSTEE UPDATE:

- The Board briefly reviewed the proposals from LaBella, which included the Design of the “Pocket Park” at 97 Genesee Street and the Design of the Pedestrian Walkway at 74 Genesee Street (in front of the mural wall). During the discussion, in the Pocket Park proposal it was noted that under #2 (project understanding) the preferred locations should be made known and clear to all.
- Mayor Freeman asked the Board if there was any interest among them to entertain the idea of purchasing the old Niagara Mohawk building. All members stated that they were not interested at this time.
- Trustee Zhe will be out of town during the next Board meeting.

Upon a motion made by Trustee McKeown the Board adjourned at 8:40pm.

Respectfully submitted,



Heather Randall
Village Clerk