

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, on July 19, 2021.

Present: Thomas Freeman, Mayor (via phone)
Mark McKeown, Trustee
Tim Batzel, Trustee
Patrick McCormick, Trustee
Bill Zhe, Trustee

Staff: Ken Farrell, Supt. of Public Works
Joseph Geer, Chief of Police
Brian Strozewski, Fire Chief

Visitors: Bill Davis, MRB

Deputy Mayor McKeown called the meeting to order at 6:00 p.m. and began with the Pledge of Allegiance.

NYS Governor Cuomo has lifted restrictions for teleconference meetings so in-person meetings are able to resume. The Board welcomes all to attend in-person and notes that if vaccinated, masks are not required. However, if unvaccinated, the Board asks to please wear a mask and continue to practice social distancing. If residents are ill or experiencing any symptoms, the Board asks that they remain home.

DPW UPDATE:

Supt. Farrell gave the following update:

- The new backhoe arrived, and Supt. Farrell brought it to Village Hall for the Board to view. Supt. Farrell reminded the Board that the old backhoe was traded-in to Monroe Tractor.
- The LA&L Railroad closed Routes 5&20 on West Main St. today with the detour route being Genesee St., Spring St., and Wadsworth Ave.
- Supt. Farrell adjusted the Genesee St. bistro lights to come on at 8 p.m. and off at 6 a.m.
- Brush pickup continues. Supt. Farrell estimates the brush from the microburst storm on June 21st was equivalent to eight (8) to ten (10) weeks of normal brush pickup.
- Streetsweeping continues.
- Water break on Saturday, July 10th, at Spring St. and Route 39, opposite 184 Genesee St.
- Crew is repairing sidewalks at 148 Genesee St., 217 Genesee St. and 335 Genesee St. Pouring scheduled for Wednesday, July 21.
- Three (3) concrete pads dug out in Case Park...two for BOCES constructed benches, and one for the Lions Club bench memorial for Joe Tuchrello. Pouring scheduled for Wednesday, July 21.
- Park benches and picnic tables/benches are in and put together. Will place in Circle Park and allow the Parks Commission to see where they would like them permanently located.

- Stormsewer on the backside of 81 West Main St. repaired. Storm takes in water from Temple St., Genesee St., and South Ave.
- Supt. Farrell drove around on Saturday, July 17, the day of the rainstorm. The Village stormsewers for the most part kept up with the rain approximated at three inches (3”) in 24 hours. The usual bad spots were the CVS parking area (277 East Main St.), and in front of 243 East Main St. The Fire Department pumped some yards on Lake Rd. into the stormsewer which discharged at Oak Hill Dr. Trustee McCormick commented that the ponds at the School and the Nursing Home worked well. Supt. Farrell agreed. This rainstorm wasn’t a deluge, but the Village still had flooding per Supt. Farrell.
- Tim Holtz will be having knee surgery and will be off for the month of August.
- Kirk Vanderbilt is on vacation until August 1st.
- Supt. Farrell contacted Kenyon Pipe Inspection from the Ontario County bid and Skanex Pipe Service about relining sewers on Main St. Both companies verbally quoted \$45.00-\$55.00 per ft. Ken is gathering more information.
- Supt. Farrell has obtained one quote on the flush cut saw for sidewalks from RGC, Buffalo, NY. He has requested another quote from KHM Machine, Georgia.
- Supt. Farrell and the local Pella representative met and toured the Village Hall. The representative will quote replacement windows and will provide two contractor quotes for installation.
- Supt. Farrell will check the Village Hall and Avon Fire Hall roof warranties’, and contact a roof contractor to investigate the leaks atop the radio room, front hall vestibule and Conference Room B.
- Supt. Farrell received two lawnmower quotes from Landpro and C&B Mower Repair.

▪ Landpro	John Deere Z970R ZTrak	
	NYS Contract PC68131	\$13,619.76
▪ C&B Mower Repair	Ferris Model ISX3300Z Zero-Turn	
	Buyboard Price	\$12,449.17

After review and discussion, Trustee Batzel motioned to accept C&B Mower Repair’s lawnmower in the amount of \$12,449.17. Trustee Zhe seconded the motion, and the motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

MRB UPDATE:

Bill Davis provided the following update:

- MRB representative, Town Councilman Coyne, Town Code Enforcement Officer Glise, Town Councilman Harrington, Village Supt. Farrell, and Town Supt. Crye, met with Solar Company representative regarding the flooding in several areas on Polebridge Rd. The solar company is willing to work with the Town and Village. Bill Davis will provide the Village with the NYS DEC letters regarding neutral effect on stormwater runoff.

- Provided revised disinfection engineering proposal to include the design phase and additional services for limited site survey and geotechnical investigations as needed, per the request of the Village. The Mayor will execute said proposal, approved at the July 6, 2021, Board meeting, and the Treasurer will return it to MRB.
- Draft amendment to PER complete and sent to NYS DEC. Awaiting NYS DEC response.
- No response to date from NYS DOH for approval of the Pebble Beach Pump Station plans.
- MRB still owes the Village a proposal for the water tank from the concept to design phase.
- Awaiting final County water study report.
- No response from NYS DEC regarding wastewater treatment plant operations.
- WQIP grant application due on June 30th being prepared by MRB.

POLICE UPDATE:

Chief Geer provided the following update:

- Railroad detour on 5&20 is ongoing. Mayor Freeman asked the duration of the detour. Supt. Farrell said the blackout comes on Thursday so the road should be open on Friday. Trustee McCormick expressed concern regarding the rerouted traffic on Genesee St. in the area near the Spring St. intersection. Chief Geer related that the Police Department is monitoring traffic. Supt. Farrell placed traffic cones and barricades on the east side of Genesee St. opposite the Library for safety issues during the detour.
- Chief Geer stated that he will be purchasing ammunition soon as their current supply is low, and it is extremely hard to get. This purchase will be from a sole-source vendor (Amchar).
- Chief Geer and the Board discussed appointing Brandon Moran as parttime Civil Service. Officer Moran is on the current list and has been working for the Village approximately sixteen (16) months, doing a wonderful job. After discussion, Trustee Zhe moved to appoint Officer Brandon Moran as parttime Civil Service. The motion was seconded by Trustee McCormick, and carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Clerk Randall will notify Livingston County Personnel and complete any necessary paperwork.

- Chief Geer related the recent call at Tom Wahl’s where a woman was unresponsive, and commended Fire Chief Strozewski, Officer Travis McFadden, and EMT Holly Batzel, for their efforts to save the woman. Chief Strozewski added that there was a similar incident several weeks ago at Monro Muffler. Trustee Batzel expressed the community’s need to have EMS responders. Fire Chief Strozewski has started a conversation with Liv. County EMS Director Karen Dewar to obtain an EMS number. Currently Kim Quinlan and

Sarah Twamley are Avon EMS responders. Trustee Batzel stated that Livingston County EMS does a wonderful job but can come from far away. Avon Fire Department has two automatic external defibrillators (AED) on the rescue truck and the pumper truck. Both AEDs are refurbished and twenty years old. Trustee McKeown asked what a new AED costs. Chief Geer replaced the Police Department three (3) AEDs about two years ago, and he can check on pricing. Trustee McKeown commented that there may be a grant opportunity for this purpose, or the ability to use the Coronavirus Local Fiscal Recovery monies. Supt. Farrell commented that the DPW doesn't have any AED's. There is an AED that is over fifteen (15) years old at Village Hall that Supt. Farrell will check to ensure that it is working properly. Trustee McCormick asked if the Avon Fire Department is called out for EMS calls now. Fire Chief Strozewski has talked to Liv. County EMS Director Dewar about what type of calls the Avon Fire Department should be dispatched to.

- Chief Geer reminded the Board that he will be at the NYS Chief's training conference in Glen Falls next week. Officer Matthew McFadden will be in charge while Chief Geer is away.
- Trustee McCormick asked about the speed sign. Chief Geer is investigating vendors and will provide quotes.

FIRE UPDATE:

Fire Chief Strozewski provided the following update:

- Callout on July 17th for flooding in the front yard of 158 Lake Rd. and neighbor. Fire Chief mentioned poor drainage, possibly plugged drainage invert(s).
- Treasurer Quinlan received a \$1000 check from RG&E for gas and electric emergency training that was provided to the Fire Dept. After discussion, Trustee McCormick motioned to earmark said monies for EMS-related equipment. The motion was seconded by Trustee Batzel, and carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Fire Chief Strozewski reminded Trustee McKeown of the Officer's meeting on July 20th.

TREASURER UPDATE:

Treasurer Quinlan provided the following update:

- Bill Boyd working on COVID supplies' quotes for 2nd FEMA grant.
- Awaiting a few additional quotes for the AFD ice machines, tables, and chairs.
- John and Ken working on GVBA quotes for 2017 grant.
- John and Ken working on tree priority list for NYS DEC approval.

- The Landmark Society will perform additional National Register (NR) nomination research in July at the Historical Society and the Library. The final NR nomination draft to NYS SHPO office by the end of July.
- Mural is near completion. LaBella is working on mural park design.
- LaBella is working on 97 Genesee St. design. Kevin O'Donoghue is working on topo map.
- 97% of Village taxes have been collected to date. Delinquent tax reminders mailed on July 7th.
- The Mayor, Clerk Randall and I met with Jen Talbot on July 8th re: findings and recommendations from her May 18th and June 29th visits.
- Trustee Batzel and I met with Real Term Energy and Lumalon representatives on July 9th for follow-up questions.
- Coronavirus Local Fiscal Recovery funds request was approved on July 9th.
- Attended TAP-CMAQ funding webinar on July 14th and will attend another on July 20th.
- Attended Rural Communities Climate-Smart Solutions on July 16th.
- Attending Liv. Co. Walls mural meeting on July 22nd.
- Attending NYS DEC ReLeaf virtual conference on July 23rd.
- Bank reconciliations for June are complete.
- Working on Annual Update Document.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe, the following vouchers were approved for payment.

#1-General Fund	\$ 45,603.40
#4-Schedule C Fund	\$ 7,198.12
#5-Water Fund	\$ 57.86
#6-Sewer Fund	\$ 6,493.80
#HH50-Capital Fund	\$ 1,539.92
#17-Trust & Agency Fund	\$ 1,731.42
TOTAL	\$ 62,624.52

No manual checks.

Nationwide Retirement Solutions	Deferred compensation	\$ 2,499.00	EFT
IRS	941 Employer's federal tax	\$12,369.12	EFT
New York State	State income tax	\$ 1,876.40	EFT

Mileage vouchers for the Zoning Officer and the Fire Marshal will be paid three times per year at \$100 each (the first voucher from June through September to be paid in October).

The motion was seconded by Trustee Batzel and carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

MINUTES:

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the minutes from the July 6, 2021, meeting were approved as submitted. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

TRUSTEE UPDATE:

- The Board acknowledged the following records will be destroyed:
 - Journals 10/2013-12/2015 (six-year retention)
 - Final water bills 9/2009-4/2016 (six-year retention)
 - Cash posting journals 10/2014-4/2016 (six-year retention)
 - Deleted water/sewer account records 10/09-7/2014 (six-year retention)
 - Water/sewer penalty registers 9/2012-4/2016 (six-year retention)
 - Scheduled payment report 5/2015-11/2015 (six-year retention)
 - Check register 9/2015-11/2015 (six-year retention)
 - Water/sewer registers 5/2013-2/2016 (six-year retention)
 - Water/sewer payment stubs 5/2014-6/2015 (six-year retention)
 - Contractor insurance certificates 2009-2014 (six-year retention)
 - Paid vouchers 12/2013-2/2015 (six-year retention)
 - Timesheets 1/2013-12/2014 (six-year retention)
 - Industrial Appraisal fixed asset reports 2007-2014 (retention is zero after superseded by a new or updated inventory)
 - Bank statements 6/2012-12/2014 (six-year retention)
 - Tax posting 6/2003-1/2004 (six-year retention)
 - Tax roll 2/2001 (six-year retention)
 - Real property transfer reports 2005-2014 (six-year retention)
- The Board received an e-mail from Mike Carroll regarding the plethora of temporary signs in the Village along Routes 5 & 20, expressing the displeasing aesthetics that travelers see. Mayor Freeman will contact various businesses to ask for the temporary signs' removal.
- The Board reviewed both streetlight vendor proposals as provided. Additional items requested include a per unit price from Real Term Energy, and information regarding smart controls from Real Term Energy and Lumalon. Mayor Freeman will coordinate an

onsite meeting with the local contractor to discuss other questions. Mayor Freeman stated that an email was sent to National Grid to purchase the streetlights.

- Trustee McKeown acknowledged Attorney Whiting’s e-mail dated July 14th.
- Trustee McKeown read the Livingston County Board of Elections letter dated July 7, 2021, regarding the Marijuana Opt Out Bill. After review and discussion, no action was taken by the Board.
- Trustee McCormick expressed concern regarding the gypsy moth infestation. Trustee Zhe commented that if the tree is well-established, it should survive. Trustee McCormick has heard that the gypsy moths cycle every three to four years. Trustee McKeown relayed that their lake property leaves are coming back after being stripped. Trustee Batzel stated that Alexander School sprayed approximately two hundred (200) trees at a cost of \$1400.
- Trustee Zhe told the Board that Senator Gallivan will be at Village Hall on Thurs., July 22nd from 11:15 a.m. to 12:30 p.m. Mayor Freeman will be discussing solar concerns with respect to stormwater management with Senator Gallivan.
- Trustee Zhe mentioned the need for property maintenance at 36 Wadsworth Ave. The current occupant at said property should be vacating the premises by August 1st, with new ownership anticipated, per Mayor Freeman.
- Mayor Freeman questioned if there was a building permit for the structure on the corner of Route 39 and Spring St. Mayor Freeman will follow-up with the property owner.
- Trustee Batzel questioned the status of the Charlton Farm’s proposed microbrewery. Trustee McKeown stated that this was one of the items on Attorney Whiting’s e-mail dated July 14th. Trustee McCormick relayed that the Charlton Farm owners were on the Planning Board’s agenda for July 20th.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board entered executive session at 8:18 p.m. to discuss a personnel/contractual matter. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board exited executive session at 9:05 p.m. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the hourly wage rate for Nicholas Kubinski will be increased by \$1.00 per hour per the SEIU Local 200 United contract as the Interim Senior Wastewater Operator, effective June 12, 2021. The motion was carried by the following vote:


Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, Anthony Cappello will monitor property maintenance issues and nuisance calls, until October 1, 2021. The motion was carried by the following vote:

Mark McKeown, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board adjourned at 9:15 p.m.

Respectfully submitted,



Christine Quinlan
Treasurer