A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, on August 16, 2021.

Present: Thomas Freeman, Mayor

Mark McKeown, Trustee Patrick McCormick, Trustee

Bill Zhe, Trustee

Staff: Ken Farrell, DPW Supt.

Joseph Geer, Police Chief Chris Quinlan, Treasurer Andy Anderson, Fire Marshal

Absent:

Tim Batzel, Trustee

Visitors:

Bill Davis, MRB

Ashley Comeau, Holiday Spectacular

Edward Forsythe, resident

Mayor Freeman called the meeting to order at 5:00pm and began with the Pledge of Allegiance.

In-person meetings are able to resume fully. The Board welcomes all to attend in person and notes that if vaccinated, masks are not required. However, if unvaccinated, the Board asks to please wear a mask and continue to practice social distancing. If residents are ill, or experiencing any symptoms, the Board respectfully request that they remain home.

### **EXECTIVE SESSION:**

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board entered executive session at 5: 00 pm to discuss contractual matters for employment. At 5:50pm, the Board invited Bill Davis of MRB to attend the session. The motion was carried by the following the vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe the Board exited executive session and resumed open session at 6:14pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

# **AVON HOLIDAY SPECTACULAR:**

Parks Commission Chairperson Ashley Comeau reported to the Board on the Avon Holiday Spectacular. Ms. Comeau stated that the "Spectacular" committee is in the beginning stages of planning in hopes that the event will be able to take place this year. They are looking to hold the event completely outdoors and will be reaching out to vendors to see if there is interest. Fire Marshal Anderson said he will offer guidance with lighting safety etc. for decorating. The Board was very supportive and looks forward to having them come back with a more established plan. That being said, Ms. Comeau requested financial assistance for advertising, promotions, and other expenses in the amount of \$1100.00.

Upon a motion made by Trustee McCormick and seconded by Trustee McKeown, the Board approved Ms. Comeau's request for funding in the amount of \$1100.00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

### **VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee McCormick, the following vouchers were approved for payment.

#1-GENERAL FUND	\$32124.15
#4–SCHEDULE C	\$4275.90
#5-WATER	\$6664.11
#6-SEWER	\$40498.83
#TA00-TRUST & AGENCY	\$978.72
TOTAL	\$84541.71

The motion was seconded by Trustee Zhe and carried by the following vote:

Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Manual Check #2 for grant disbursement to Park Theater in the amount of \$400,000 from Restore NY grant was sent as previously approved at the 8/2/2021 Village Board meeting.

The voucher for Morsch Pipeline was pulled and not paid per the request of Supt. Farrell who wishes to contact them for a revised invoice.

### **DPW UPDATE:**

Supt. Farrell provided the Board with the following update:

• Brush pick-up continues. Had a complaint that the crew was picking up more than "just brush". Supt. Farrell stated that it could be the new equipment. He spoke to the crew and

asked to be aware of what they are picking up. The crew went back and top soiled and seeded the areas.

- Cleared the trees that had fallen at the Five Arch Bridge.
- Crew continues to trim trees back along the sidewalks.
- Painting the crosswalks.

1. RGC:

- Painted the wall on Spring Street.
- Cleaned the raw water tank at the Filtration Plant.
- Cleaned out the drainage ditch on Genesee Street between addresses 443 and 475. The crew placed old sidewalk slabs under the pipe, so water doesn't continue to wash out the area underneath it.
- The thickener parts have arrived, and the work has been scheduled for 8/24/21. Crew member Nick Kubinski is prepping for the job by draining down the thickener.
- Repaired/replaced a section of the sewer on Rte. 5 & 20 at Dream Valley Blvd. The sewer feeds up to Tom Wahls and the pipe was found to be rotted on the south side.
- Supt. Farrell provided the Board with information from Thornton Engineering on behalf of Mulligan Farms (Jeff Mulligan) to continue discussion of water use.
- Supt. Farrell discussed the flush cut saw information. Previously, it had been discussed that the Village of Avon and Geneseo would look into purchasing this piece of equipment together. However, Supt. Quinlan of Geneseo has stated that they are not prepared at this time to purchase. Supt. Farrell requests the Village Board to review the quotes provided and authorize the purchase, suggesting that perhaps at a later date, the Village of Geneseo would be interested in rediscussing the joint venture. Supt. Farrell provided the Board with the following quotes for review:

\$2917.50

			4-71,00
	Flow	divider assy 4-12gpm w/ pigtails	\$495.75
	Power	r unit HV1658C W/Man'12EPA	\$5223.75
	Hose	Assy 25'x1/2" w/qd's (pr)	\$265.50
	FS20	Blade	No Charge
		TOTAL:	\$8902.50
2.	KHM Machine:	24" horizontal flush saw	\$2850.00
		Gas power unit 24hp 12 gpm pump Water cooler	\$6850.00
		2 pc 50 ft long hydraulic hose	\$650.00
		TOTAL:	\$10,350.00

FS20 Saw w/upright & shorthandle

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board accepted the quote from RGC in the amount of \$8902.50. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

### **MRB UPDATE:**

Bill Davis of MRB gave the following update to the Board:

- Pebble Beach project is out to bid. Bid opening scheduled for September 2<sup>nd</sup>, 2021.
- WWTP Project- will review things for the project with a kickoff meeting.
- Proposal given to the Board for the Water Tank Valve Vault Improvement for their review. Will discuss and vote at a later date.
- MRB has not received anything in writing from DEC in regard to the running of the WWTP. Mr. Davis recommends "staying the course" until we hear otherwise. We have provided DEC with a letter explaining our course of action as we move forward in the hiring process. MRB has a representative who is available to help at the plant but is unable to sign off on reports.
- WQIP has been submitted. Mr. Davis will provide a copy of the application to the Board.

# TREASURER UPDATE:

Treasurer Quinlan provided the following update:

- Three quotes provided for Covid Supplemental grant for Board approval...Bill Boyd recommends Regional as they're local and can order collectively vs. Amazon w/multiple vendors. The quotes are as follows:
  - 1. Regional Distribution-multi-items for Covid supplies-\$3648.80
  - 2. Amazon-multi-items for Covid supplies-\$3416.20
  - 3. Dival- multi-items for Covid supplies-\$3975.38

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe the Board accepted the Bill Boyd's recommendation for Regional's quote in the amount of \$3648.80. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- PO #3638 to Sam's Club for twenty-five (25) 8' folding tables in the amount of \$1999.50 submitted for Board approval, with similar quotes attached to PO.
- PO to be issued to Lifetime or Home Depot dependent upon availability, for eighty-four (84) folding chairs in the amount of approximately \$40 per chair. Similar quotes attached.
- PO #3641 to be issued to U-Line for 2 chair-table dollies in the amount of \$616 submitted for Board approval, with similar quotes attached to PO.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe the Board approved the submitted Pos contingent upon Treasurer Quinlan checking with Avon Hardware for the above referenced tables and chairs. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent

Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Treasurer Quinlan will check with Avon Hardware to see what is available. Otherwise, the presented Pos will be accepted. Funding will be from the Barilla donation.

• PO #3640 to Terry Tree Service in the amount of \$41,950 submitted for Board approval. Four bid cost sheets sent out with two bids received, for tree removal & pruning, and stump removal. We lock in the price now and then the work will be completed in the spring. Supt. Farrell and the crew will do the hauling and brush removal. In total, there will be 36 trees removed, and the stumps ground, plus 34 trees will be pruned. This quote also includes a two-man crew from Terry Tree to work with the DPW crew. Payment with grant funds, which the Village will match \$12500.00(budgeted).

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the quote in the amount of \$41,950 from Terry Tree was accepted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Supt. Farrell and John Barrett are finalizing GVBA quotes for 2017 grant.
- National Grid Legal and Finance teams are currently reviewing all past documents and financial information associated with streetlight purchase. Paul Gister to update the Village this week regarding the next steps to progress the Section 70 package for the necessary approval.
- Real Term Energy provided additional information on 7/23 and 8/9.
- Backhoe lease documents snail mailed on 8/3.
- Restore NY monies of \$400,000 received by the Village and distributed to the Avon Park Theater on 8/9.
- AvanGrid settlement letter dated 8/12 re: gross receipts tax (GRT) provided to the Board. Treasurer Quinlan was not able to get an exact amount as to the disbursement for settlement as it may be different for each municipality.
- The Landmark Society is working on finalizing the in-office edits and the final draft will be to SHPO and the Village by the end of this week. SHPO wants to look at September for the final public meeting where they will be talking about the process moving forward to the State Review Board and the final designation on the National Register. SHPO typically works with the Landmark Society & the Village to set a date once they give any comments on the draft.
- Mural to be completed by 8/20. LaBella provided initial mural park design. Awaiting comments from the Village Planning Board. Preparing final report to Genesee Valley Council on the Arts by 8/20.

- LaBella provided initial pocket park design for 97 Genesee St. Awaiting comments from the Village Planning Board, Town Board and Town Planning Board. Kevin O'Donoghue is working on topo map. Open air structure type needs to be decided.
- 98% of Village taxes have been collected to date. Delinquent tax reminders will be mailed on 9/1.
- Continue to work on Jen Talbot's recommendations.
- Coronavirus Local Fiscal Recovery funds first payment received on 7/22. Board needs to determine use(s).
- Third Liv. Co. WALLS mural meeting w/the County's consultant will be at the Avon Chamber meeting on 9/28. Louise Wadsworth will provide creative brief shortly for review. Need to work on our site location.
- Liv. County DRAFT design guidelines to Andy to review for accuracy.
- TAP/CMAQ pre-application due tomorrow is being worked on by myself and Julie Barry, County Grant writer.
- Attending Genesee/Fingerlakes Regional Planning Council/MRB's ARPA roundtable webinar on 8/18.

#### **MINUTES:**

Upon a motion made by Trustee McKeown and seconded by Trustee McCormick, the minutes from the August 2, 2021 meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

#### **POLICE UPDATE:**

Chief Geer provided the following update to the Board:

- Next Monday and Tuesday the department will be doing their firearms qualification with the Caledonia Department at the Munford Sportsman Club. They have done this in the past and it works out very well.
- Chief Geer and Officer Matt McFadden will be attending the National Police Night Out to be held in Leicester in the park from 6-8pm.
- Chief Geer reached out to All Traffic Solutions (a new vendor) about a speed sign. At this time, he has not heard back from them.
- PO has been sent for ammunition.
- No word on the protocols for the new school year at the time of the meeting. Guidance from the state should be coming this week as school will be starting in just a few weeks.

### **CLERK UPDATE:**

Clerk Randall provided the following update to the Board:

- Pebble Beach Pump Station ad for bids ran in the LCN last Thursday (8/12).
- Annual financial statement notice was published in the LCN last Thursday. (8/12)

- Conesus Lake Watershed Management Program proposed 2022 budget provided.
- St. Agnes School 9/11 Remembrance Ceremony to be held Sept 10<sup>th</sup> at 9:30 am in the Circle Park. Emailed both Supt. Farrell and Chief Geer. All are invited.
- Phones: New phone system is being used. New phones in the police (3), fire (3) and village offices (6). All phones have their own extensions and users have an app that can be installed on their phones for communication between all extensions and contacts.

### WWTP BOND RESOLUTION ADOPTION:

At a meeting of the Board of Trustees of the Village of Avon, Livingston County, New York, held at the Village Offices in Avon, New York, on the 16th day of August 2021:

PRESENT: Thomas Freeman, Mayor

Patrick McCormick, Trustee Mark, McKeown, Trustee William Zhe, Trustee

ABSENT: Tim Batzel, Trustee

Trustee McKeown presented the following resolution and duly moved that it be adopted and was seconded by Trustee Zhe:

BOND RESOLUTION DATED AUGUST 16, 2021, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF AVON. NEW YORK, **AUTHORIZING GENERAL** OBLIGATION SERIAL BONDS TO FINANCE SEWER SYSTEM CAPITAL IMPROVEMENTS WITHIN VILLAGE, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF. THE EXPENDITURE OF SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.

WHEREAS, the purpose hereinafter described consists of sewer system capital improvements to the existing Wastewater Treatment Plant authorized to be undertaken by the Village Board of Trustees pursuant to the Village Law;

WHEREAS, on July 15, 2019, the Village Board of Trustees has heretofore duly determined that the purpose hereinafter described constitutes a "type II" action under the State Environmental Quality Review Act of the State of New York and the applicable regulations thereunder ("SEQRA") which will not result in any significant adverse environmental impacts and such purpose is not subject to any further environmental review under SEQRA; now therefore, be it

RESOLVED BY THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF AVON, NEW YORK (hereinafter referred to as the "Village"), by the favorable vote of not less than two-thirds of all of the members of such Board, as follows:

Section 1. The Village of Avon shall undertake the construction of sewer system improvements to the existing Wastewater Treatment Plant located at 11 Farmers Road, Avon, New York, including, without limitation, the installation of a new Ultra Violet Disinfection System, and the acquisition of original furnishings, equipment, machinery or apparatus, or the replacement of such equipment, machinery or apparatus, and other incidental improvements that may be required in connection therewith for such construction and Village use (hereinafter referred to as "purpose"), and general obligation serial bonds in an aggregate principal amount not to exceed \$1,800,000 and bond anticipation notes in anticipation thereof (and renewals thereof) of the Village are hereby authorized to be issued to finance said purpose, and said amount is hereby appropriated therefor.

<u>Section 2</u>. The estimated aggregate maximum cost of said purpose, including preliminary costs and costs incidental thereto and costs of the financing thereof, is estimated to be \$1,800,000. The plan for financing of said purpose is to provide all of such maximum cost by issuance of obligations as herein authorized, to be offset and reduced dollar for dollar by the amount of grants received, if any.

Section 3. It is hereby determined and declared that (a) said purpose is one of the class of objects or purposes described in Subdivision 4 of Paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years, (b) the proposed maximum maturity of said bonds authorized by this resolution will be in excess of five years, (c) current funds required to be provided prior to the issuance of the bonds or notes herein authorized, pursuant to Section 107.00 of the Local Finance Law, to the extent applicable, if any, will be provided, (d) the notes herein authorized are issued in anticipation of bonds for an assessable improvement, and (e) there are presently no outstanding bond anticipation notes issued in anticipation of the sale of said bonds.

Section 4. The bonds and notes authorized by this resolution shall contain the recital of validity prescribed in Section 52.00 of the Local Finance Law and such bonds and notes shall be general obligations of the Village and all the taxable real property in the Village is subject to the levy of *ad valorem* taxes to pay the principal thereof, and interest thereon, without limitation as to rate or amount, subject to statutory limitations, if any.

Section 5. It is hereby determined and declared that the Village reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of the issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 6. The power to further authorize the sale, issuance and delivery of said bonds and notes and to prescribe the terms, form and contents of said bonds and notes, including, without limitation, the power to contract and issue indebtedness pursuant to §169.00 of the Local Finance Law, if applicable, the consolidation with other issues, the determination to issue bonds with substantially level or declining annual debt service, whether to authorize the receipt of bids in an electronic format, all contracts for, and determinations with respect to, credit or liquidity enhancements, if any, and to sell and deliver said bonds and notes, subject to the provisions of this resolution and the provisions of the Local Finance Law, is hereby delegated to the Village Treasurer, the Village's chief fiscal officer. The Village Treasurer and the Village Clerk or Deputy Clerk are hereby authorized to sign by manual or facsimile signature and attest any bonds and notes issued pursuant to this resolution and are hereby authorized to affix to such bonds and notes the corporate seal of the Village of Avon.

<u>Section 7</u>. The faith and credit of the Village of Avon, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds and notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year.

Section 8. After compliance with Section 9 hereof, this resolution shall be published in full by the Village Clerk of the Village of Avon together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the Village, in the manner prescribed by law. The validity of said bonds and bond anticipation notes issued in anticipation of the sale of said serial bonds, may be contested only if such obligations are authorized for an object or purpose for which said Village is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

<u>Section 9</u>. This resolution is subject to a permissive referendum of the qualified electors of the Village of Avon, pursuant to Section 36.00 of the Local Finance Law.

The motion having been duly seconded, it was adopted, and the following votes were cast:

AYES
Thomas Freeman, Mayor
Patrick McCormick, Trustee
Mark, McKoown, Trustee

Mark, McKeown, Trustee William Zhe, Trustee NAYS NONE STATE OF NEW YORK }
COUNTY OF LIVINGSTON }

I, the undersigned clerk of the Village of Avon, DO HEREBY CERTIFY as follows:

- 1. A regular meeting of the Village Board of Trustees of the Village of Avon, Livingston County, State of New York, was held on August 16, 2021, and Minutes of said meeting have been duly recorded in the Minute Book kept by me in accordance with law for the purpose of recording the minutes of meetings of said Village Board of Trustees.
- 2. I have compared the attached Extract with said Minutes so recorded and said Extract is a true copy of said Minutes and of the whole thereof insofar as said Minutes relate to matters referred to in said Extract.
- 3. Said Minutes correctly state the time and place when said Meeting was convened and the place where such meeting was held and the members of said Board who attended said Meeting.
- 4. Public Notice of the time and place of said Meeting was duly posted and duly given to the public and the news media in accordance with the Open Meetings Law, constituting Chapter 511 of the Laws of 1976 of the State of New York, as modified by the Governor's COVID-19 Executive Orders, and that all members of said Village Board of Trustees had due notice of said Meeting and that the Meeting was in all respects duly held and a quorum was present and acted throughout.
- 5. IN WITNESS WHEREOF, I have hereunto set my hand and have hereunto affixed the corporate seal of the Village of Avon this 16<sup>th</sup> day of August 2021.

Heather Randall Village Clerk Village of Avon

The permissive referendum will run in the LCN as required.

## FIRE MARSHAL UPDATE:

Fire Marshal Anderson provided the following update:

- New permits -31 Linden Street- on hold waiting on Planning and Zoning Boards-requested a variance.
  - -115 East Main Street- Garage- waiting on further construction documents.
  - -Spring Street roof permit.

- Building inspections -Peppermints Restaurant- re inspection after fire on 7/30. Will be reinspected on Thursday.
- Ongoing Projects- Beside King Cole(ongoing) Spoke with Jim Jerris and discussed problem areas to provide guidance for cleanup. 36 Wadsworth Ave included.
- Over occupancy issue at 171 Genesee Street apt#3 sent to Jake Whiting for legal guidance. (Fire Chief and Police Department are aware of the situation). (Ongoing)
- 229 Wadsworth Ave-dangerous situation to homeowner. Met with DOH trying to find solution to assist homeowner.
- Property maintenance issues being worked on by Tony Cappello.
- Will continue to monitor for any changes with recommended NYS guidelines in regard to Covid-19.

### TRUSTEE UPDATE:

- ♣ Mayor Freeman stated he reviewed the drawing for the Pocket Park (97 Genesee Street) with Dick Martin, including the location of the driveway. The plan is to have the access for the apartments in the back of the building, no longer having an entrance from Genesee Street.
- Mayor Freeman spoke to Attorney Jake Whiting who reported that he continues to reach out to Attorney Jim Campbell in regard to the sidewalks on Linden Street. Attorney Whiting has also provided a draft for a local law for review to the Planning Board and the Village Board in regard to farm microbreweries.
- Treasurer Quinlan stated that she is working on organizing a celebration to congratulate the BOCES students for the benches that were created for our parks. More info to follow.

### **EXECUTIVE SESSION:**

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board entered executive session at 7:50pm to continue discussion contractual matters for employment. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board exited executive session at 8:29pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Absent
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

The Board would like to schedule a meeting on August 23<sup>rd</sup> at 6pm in order to enter into executive session for contractual matters for employment. Clerk Randall will confirm with all requested attendees.

Executive session information was submitted by Trustee Mark McKeown.

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick the Board adjourned at 8:42pm.

Respectfully submitted,

Heather Randall

Village Clerk