

A meeting of the Board of Trustees of the Village of Avon was held in Conference room A and B of Village Hall, 74 Genesee Street, Avon, New York, on December 20, 2021.

Present: Thomas Freeman, Mayor
 Tim Batzel, Trustee
 Mark McKeown, Trustee
 Patrick McCormick, Trustee (arrived @6:15pm)
 Bill Zhe, Trustee

Staff: Ken Farrell, Supt. of Public Works
 Joseph Geer, Chief of Police
 Chris Quinlan, Treasurer

Visitors: Jim Harrington, Town of Avon Council Member
 Amanda Hoffmann, resident
 Shawn Markham, resident

Per new legislation signed into effect by Governor Hochul, the meeting was made available to the public by video/teleconference. However, the Board is currently meeting in person and invites the public to do so if comfortable. The Board requests that you wear a mask in the Village Hall, regardless of vaccination status, and if you have symptoms or feel sick, to please stay home.

Mayor Freeman called the meeting to order at 6:00 pm and began with the Pledge of Allegiance.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers were approved for payment.

#1-GENERAL FUND	\$34006.96
#4-SCHEDULE C	\$9035.89
#5-WATER	\$5973.37
#6-SEWER	\$43743.01
#TA00-TRUST & AGENCY	\$1750.02
TOTAL	\$94509.25

The motion was seconded by Trustee Batzel and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board electronically:

DPW Activity- Past 2 Weeks

1. Leaves - Last day advertised for leaf pick up was Friday 12/17. The crew went around and picked up leaves today (12/20).
2. Crew did a brush route pick up last week. We will continue to pick up as needed.
3. Continue working on equipment for winter operations including putting equipment attachments under cover.
4. 2- 6-wheeler went for NYS inspections.
5. Removed old fuel building & tank from Pebble Beach Rd. pumpstation property
6. Investigated the sink hole at Spring St. & Rt 39 behind curb on Spring St.
7. Call-outs – 1 salt run on 12/18

Wastewater

1. Cleaning buildings & clarifier weirs.
2. Painting floors.
3. Checking on Kraft’s daily information (going very well)
4. Meeting held with Kraft on 12/14 in regard to ISU permit. Kraft is going to upgrade facilities to reduce their loading to us (per permit). Taking place in 2022 and 2023.
5. Quote provided for electric motor for new pump that was installed last month. Motor only running at about 65-70% efficient. Siewert Equipment, who is a sole source vendor and the provider for the whole area, gave a quote as follows:
 - Siewert Equipment- \$8202.00 includes replacement of 20 HP motor with 1 20HP 286T frame, 1200 RPM 208-230 Heavy Duty motor, two technicians onsite for removal of old motor and installation of new, laser alignment and material for base modifications.

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board accepted the quote from Siewert Equipment as a sole source vendor in the amount of \$8202.00. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

6. Quote provided for a zero-turn mower- PO#3636. Quote obtained from C & B Mower Repair in the amount of \$13,777.17.

Upon a motion made by Trustee McKeown and seconded by Trustee Zhe, the Board approved the quote for the zero-turn mower from C & B Mower Repair in the amount of \$13,777.17. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Water

1. CP Ward has moved equipment and some materials (pipe) in for project

Next 2 Weeks

1. Continue brush pickup.
2. Remove equipment out of concession stand (refrigerators, etc..).
3. Fixing signage throughout Village.
4. Start fixing sidewalks (new saw).
5. Laying out Pocket Park- excavating and graveling in preparation for concrete.

Information

1. Heaters are working in the office. VanHook found wiring that was not correct.
2. Dan Snyder’s insurance was sent to Office and is currently on file. Discussed a schedule for repair work, and was provided a completion date by 4/15/2022. Youth baseball opening day is tentatively scheduled for 4/30/2022 or 5/7/2022.

TEASURER UPDATE:

Treasurer Quinlan provided the Board with the following update electronically:

- 2017 GVBA documents submitted to NYS Dept. of Ag for approval on 10/29, approval pending.
- Working on 2019 and 2021 GVBA grant documents and quotes...2019 project will be portable restrooms, and 2021 project will be a gazebo.
- National Grid streetlight documents to be reviewed and accepted.
- The Landmark Society is making final edits on the NR nomination. The final public meeting is scheduled for Jan. 13th at 6:30 p.m., will be virtual.
- Preparing open air structure RFP for NYMS-TA grant.
- Continue to work on Jen Talbot’s recommendations
- The Board needs to determine use(s) of the ARPA funds.
- Festival planning for 7/9/22 is underway. Next Walls mural meeting is Wed., Jan. 26th at 4 p.m. at Village Hall.
- Awaiting date/time from D. Brown’s family for park bench recognition event.
- Awaiting date/time from Olie Olson for BOCES benches’ recognition event.
- Attended PTNY’s Genesee Valley Trail Town grant webinar on 12/8/21. Application deadline is 2/28/22.
- Tree City application to the Arbor Day Foundation to be submitted by 12/31/21.
- NYS DEC tree grant progress report to be submitted on 12/21/21.
- FEMA Assistance to Firefighters grant for twenty (20) SCBA’s submitted on 12/15/21, application prepared by Billy Boyd with review by Julie Barry, County grantwriter.
- **Budget Adjustments-** The following adjustments were presented to the Board for review and approval:

To adjust for NYS Urban Forestry Council grant purchase of two trees in the Circle Park.

Increase	A3089	State Aid Gen. Govt.	\$910.
Increase	A8560.4	Shade Trees	\$910.

To adjust for NYS DEC Volunteer Fire Asst. grant to purchase two hi-band radios.

Increase	A3389	State Aid Public Safety	\$1500.
Increase	A3410.4	Fire Dept.	\$1500.

To adjust for additional CHIPS, PAVE and EWR funding.

Increase	A3501	State Aid Highway	\$38,696.62
Increase	A5110.2	Street Maintenance	\$38,696.62

To adjust for Insurance Recoveries for concession stand repairs.

Increase	A2680	Insurance Recoveries	\$20,419.19
Increase	A7111.4	Parks Maintenance	\$20,419.19

To adjust for additional mural donations.

Increase	A2705	Gifts & Donations	\$550.
Increase	A7989.4	Culture & Recreation	\$550.

To adjust for Liv.Co. First Impressions Program Mural Grant.

Increase	A2770	Other Classified	\$4470.
Increase	A7989.4	Culture & Recreation	\$4470.

Upon a motion made by Trustee McKeown and seconded by Trustee Batzel, the presented budget adjustments were reviewed and approved. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- Working on 1099-NEC forms and W2's.

The Mayor took a moment to thank Treasurer Quinlan and Trustee Zhe for the work they did to organize the bench dedication for former Parks Commission Chairperson John Marks. The bench is located in the side park in front of the firehouse overlooking the Circle Park. At the dedication, Trustee Zhe thanked Mr. Marks for the many years of service to the Parks Commission.

MINUTES:

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the minutes from the December 6, 2021, were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

CLERK UPDATE:

Clerk Randall provided the following update to the Board:

- ❖ 127 Temple Street has fulfilled the CDBG Program requirements, and the resident remained in the home for 5 years after the work was completed to their home. The home has now been sold and the mortgage has been discharged.
- ❖ Presented to the Board was the tentative 2022 Meeting Schedule. The meetings are held the first and third Mondays of the month unless the date falls on a holiday. Then the meeting is held the Tuesday after the holiday. The Board reviewed the dates and Mayor Freeman requested the Organizational Meeting held at the first meeting in April be moved to the second.

Upon a motion made by Trustee he and seconded by Trustee Batzel, the Board agreed to move the Organizational Meeting to April 18, 2022. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

- ❖ Previously approved course registration for Firefighter Bob Gruenfelder’s EMT refresher course was cancelled in November and rescheduled for April of 2022.
- ❖ The Board was provided the minutes for the Fire Department Officer’s Meeting held in November.
- ❖ The Board received a letter from a resident requesting the Village to not enforce the mask mandate on Village employees.
- ❖ Received a call from former Village of Caledonia Mayor Deb Davis who complimented the Village on the holiday decorations.
- ❖ Village office will be closed December 24th, 2021 and December 31, 2021 for the holidays.

POLICE UPDATE:

Chief Geer provided the following report to the Board:

- Officer McFadden participated with Livingston County in their “Shop With A Cop” event on December 11th. There were over 70 kids involved in the event where they spent the afternoon shopping with local law enforcement for the holidays.
- Participated in “Operation Light Up” on December 16th with local law enforcement agencies and the Sheriff’s Department. Police, fire and, Emt service providers drove around the county to nursing homes and hospitals in a parade format to spread holiday cheer to those residents.
- Worked in conjunction with ACS on what was being called “National Shoot Up School Day”. This was a Tic Tok video challenge that went viral encouraging students to perform acts of violence in school on December 17th, 2021. Department heightened security, but there were no threats.
- Held interviews for potential new hires on December 13th. There are 2 finalists and will hold two more interviews with them and any Board interested after the first of the year.

FIRE MARSHAL UPDATE:

Fire Marshal Anderson provided the following update electronically as he was unable to attend the meeting:

- 229 Wadsworth Ave. is cleaned up.
- Foil request complete.
- Fire Inspections continue.

TRUSTEE UPDATE:

Mayor Freeman invited the public to speak:

- ✚ Shawn Markham attended to ask the Board for some help and guidance in regard to the rental property he currently lives in. he feels the property is unsafe and unkempt and feels his attempts to discuss with the property owner has been ignored. The Mayor stated that they would contact the Code Department/Fire Marshal and have them reach out to the property owner to discuss the concerns.
- ✚ Trustee McCormick stated that he reached out to Empire Access to discuss availability of fiber optic in the Village. In his discussion with them, he was told that they company is moving forward with installation of fiber optic through the Village and hopes to have it complete and available to residents by 2023. Once available, residents will have Empire Access as another option for phone/internet/television/security services.
- ✚ The Board discussed the quint. During the parade on the 16th, the lugs sheered off the hub and the right rear wheel came off. Because of this, the quint has been taken out of service and has been sent for review to see if there is a manufacturers defect. Will be repaired.

EXECUTIVE SESSION:

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board entered executive session at 6:50pm for the purpose of discussing proposed, pending, or current litigation and the employment history and pay rate of an employee. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board exited executive session at 7:31pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

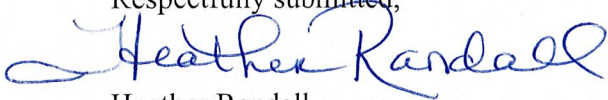
Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to increase the hourly pay of Nick Kubinski to ½ the rate of the previous employee in charge of the WWTP to \$28.49 per hour. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board adjourned at 7:34pm. The motion was carried by a unanimous vote.

Executive session notes were submitted by Trustee McKeown.

Respectfully submitted,



Heather Randall
Village Clerk