

A meeting of the Board of Trustees of the Village of Avon was held in Conference room A and B of Village Hall, 74 Genesee Street, Avon, New York, on March 21, 2022.

Present: Thomas Freeman, Mayor- phone
 Tim Batzel, Trustee
 Mark McKeown, Trustee
 Patrick McCormick, Trustee
 Bill Zhe, Trustee

Staff: Ken Farrell, Supt. of Public Works
 Joseph Geer, Chief of Police
 Andy Anderson, Fire Marshal
 Bill Davis, MRB

Visitors: Mike Ford, Avon Rotary
 Joe Webb, Avon Little League

Per new legislation signed into effect by Governor Hochul, the meeting was made available to the public by video/teleconference. However, the Board is currently meeting in person and invites the public to do so if comfortable. The Board requests that you wear a mask in the Village Hall, regardless of vaccination status, and if you have symptoms or feel sick, to please stay home.

In the absence of Mayor Freeman, who was unable to attend in person and called in, Deputy Mayor McKeown called the meeting to order at 6:00 pm and began with the Pledge of Allegiance.

MIKE FORD- AVON ROTARY CORN FESTIVAL:

Mr. Ford attended the Board meeting to discuss holding the Corn Festival in August of 2022. The date will be August 13th, 2022. The Corn Festival has not been held for the last two years because of Covid. Mr. Ford stated that the event cannot move forward without the support of the Village, including the DPW and the Avon Police and Fire Departments. The Board expressed how excited they were to finally have the festival back and stated that the Pocket Park should be complete in time for it as well.

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board agreed that the Rotary Corn Festival will be held August 13th, 2022! The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Fire Marshal Anderson will provide Mr. Ford with an event permit for completion.

JOE WEBB- AVON LITTLE LEAGUE PARADE:

Mr. Webb attended the meeting to request permission to hold the opening day little league parade on April 30, 2022, at 10am starting in the municipal parking lot. They will continue using the same route as previous years, walking down Genesee Street to Spring Street, and completing the route at the Downs. Mayor Freeman reminded Mr. Webb to touch base with Chief Geer in the Police Department to coordinate.

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board supported the Little League Parade to be held on April 30th, 2022. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

MEMORIAL DAY PARADE:

Mayor Freeman stated that he had spoken to Kurt Zobel who has in the past been the contact person for the Memorial Day Parade and ceremonies held in the Circle Park. Again, this is an event that has been put on hold for the last two years due to Covid. The Veterans would like to have the support of the Village to hold the parade and ceremony as in the past. The parade route would be the same as in previous years from Avon Central School, down Clinton Street to Genesee Street, and finishing at the Circle Park. Chief Geer made a notation of the date in order to schedule proper coverage. The only thing needed is the appropriate start time.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed that the Memorial Day Ceremony be held in May as in previous years. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

The Board looks forward to finally having events in the Village to celebrate after two years of uncertainty

MRB UPDATE:

Bill Davis provided the following update to the Board:

- WWTP Disinfection Project- Request made to DEC for extension to Compliance Schedule for disinfection. Awaiting response. DEC provided comments/concerns with proposed UV in PER due to plant performance. Pilot program completed using new chemical coagulant with improved results. PER updated for DEC and approved. Started design in 2021. Preliminary design layout and Basis of design report for UV reviewed by

Supt Farrell and Mr. John Barrett. Digital copies of Amendment #1 of their proposal for updated costs for electrical engineering and geotechnical investigation services to help meet MWBE requirements and also adds services that were not included in the original proposal was provided at the previous meeting, which was approved. Awaiting a copy of the resolution from Clerk Randall.

- Pebble Beach Pump Station: Construction underway. C.P.Ward continuing to install site piping.
- 2 MG Water Tank Valve Vault Replacement: Design currently underway, preliminary design reviewed by Supt. Farrell, Water Operator Vanderbilt, and Mr. John Barrett in February. MRB looking at valve location by Reservoir Road instead of tank location due to hydraulic issues with the PRV at tank. Cost estimate for revised layout to be considered by the Village with addition of watermain connection between tank inlet and outlet.
- Route 5&20 Culvert Replacement and Pole Bridge Rd. Drainage: Village and Town are working together on developing the project and coordinating with property owners. MRB provided concept easements drawings to approach property owners where easements may be needed. MRB to provide proposal to progress concept design and cost estimates as next step. Village and Town decided to have an informational meeting for residents and will also provide a draft MOU for 3 party agreement.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee McKeown, the following vouchers and manual checks were approved for payment.

#1-GENERAL FUND	\$31779.00
#4-SCHEDULE C	\$26321.12
#5-WATER	\$8595.89
#6-SEWER	\$17157.98
#TA00-TRUST & AGENCY	\$777.84
#HH81- MASTER METER KRAFT	\$63859.95
#V000- DEBT SERVICE	\$23770.83
TOTAL	\$172262.61

Manual Checks:

Nationwide Ret. Sol.	Def. Comp p/r#22-05	\$2788.99
Fed/NYS Taxes	taxes p/r#22-04	\$14708.39
TOTAL:		\$17497.38

The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes

William Zhe, Trustee

Voting

Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

DPW Activity – past 2 weeks

- Street Patching
- Worked on waste oil furnace (welded heat exchanger)
- Cleaned out ditch at CVS / Tom Wahls
- Cleaned up lawns around Village after snow plowing
- Fixed up road at horse barn after snow plowing
- Serviced vehicles (ready for NYS inspections) cleaned interiors & power washed salt off.
- Put up Tree City USA signs & Flag. Thoughts on placement of plaque in office? The Board suggested in the front foyer by the Barilla sign.

WWTP

- Worked on Methane gas meter
- Set up trailer to start running sludge to drying beds
- New motor for one of lift pumps installed

WATER

- Worked on influent valves at filtration plant
- Water leak on Main St.

Activity - next 2 weeks

- Tree trimming to start March 28th. Originally, trimming was supposed to begin on the 21st, but there was a conflict, and it was rescheduled. A few residents have expressed concerns about the trees being removed stating that they didn't want them taken down. However, Supt. Farrell explained that once the trees have been identified by our arborist as a tree in need of trimming or removal, the Village would be liable for anything that happens. The Board was supportive of Supt. Farrell's position.
- Fix sidewalks (flush cut saw)

CLERK UPDATE:

Clerk Randall provided the following information to the Board:

- Deer Committee Report Week 11- 4 of six sites harvesting. For 11 hours harvesting during 4 sits, 2 shots taken (both bolts recovered), 1 deer taken. 19 deer observed. To date- 28 deer harvested, 31 shots taken (2 misses) for a 90% success rate, 274 deer observed over 28 dates of harvesting. (Week 10 and 11 reports provided).
- Provided: Fire Dept Voter list for review. Will be posted 3/23. Ballots to be mailed certified, or hand delivered by Board members on 3/23. Also provided minutes from Chief's meeting held in February.
- Reminder: Special meeting for the presentation of the Budget on March 28th, 2022, at 6pm.

- Stove/oven- conference room A- being serviced again. New thermostat in the right side. Just had the left side serviced for same issue in November at a cost nearly \$800. Tech said this should take care of the issue and we should be set for a while.
- Letter from Louise Wadsworth (Liv Co. Development Corporation) in which it was stated that the event being planned for July 9th 2022 in celebration with the Mural Festival Program was awarded \$1500.00 toward expenses.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the minutes from the March 7, 2022, were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

LIV. CO. SHARED SERVICE AGREEMENT MATCH APPLICATION:

The Board received notice that Livingston County applied to the NY Department of State for matching funds for the County’s 2021 Shared Service Plan. As the Village is a participant in the Shared Service Plan, we will receive a disbursement of the total match funds. In order to receive it, the Board must execute the provided paperwork and return to the County.

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board agreed to the execution of the paperwork. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer provided the following report to the Board:

- New cars not in yet.
- Planning to extend official off to Ian Hall for full time employment. Will invite to the next meeting.
- Officer Matt McFadden participated in CSTAG training with ACS faculty on March 11. CSTAG (Comprehensive School Training Assessment Guidelines) training provides a critical foundation for successful threat assessment responses to ensure safety, respect and support for students and staff.

FIRE MARSHAL/CODE UPDATE:

Fire Marshal Anderson provided the following update o the Board:

- Reported on meeting with Mr. Driscoll re: West Main Street property. Attorney Whiting has constructed a letter, which was reviewed by both Fire Marshal Anderson and 3rd party consultant Terry Ekwel and sent to Mr. Driscoll, which stated that if there is no response after 14 days, the condemnation process will begin. A public hearing will need to be held.
- Permits- Mark Alexander is building a new home on Pole Bridge Road. Several deck permits have been issued. Resident Lori Van Allen is interested in subdividing down on Maple Street. Mayor Freeman and Treasurer Quinlan both thought that decontamination of the ground should happen. Fire Marshal Anderson has directed her to the next planning board meeting.
- Miller Property- Wadsworth Ave: Court date was held on the third of March. QAs of the meeting, Fire Marshal Anderson had no update on the findings of that court proceeding.
- Cottone Property- Rochester Street: has had no response from the letter as yet.
- Fire Marshal Anderson stated that he has the information provided to the Planning Board re: Dick Martin plan on Pole Bridge Road. Trustee McCormick stated that drainage was discussed and is a top priority for the Planning Board in that project.

TRUSTEE UPDATE:

- ✚ Deputy Mayor McKeown and Clerk Randall met with Shawn and Kara Petti from Hurricane Technologies to discuss the IT budget for the Village. The budget for IT runs about \$42,000, which includes maintenance for Springbrook and BAS (tax system). Deputy Mayor McKeown suggested to consider increasing the retainer for Hurricane to \$10,000 (currently at \$5000) which can be rolled over into the next year if not used completely. He also pointed out some key ideas to review such as security, and password management.
- ✚ Deputy Mayor McKeown also suggested that the budget for the deer harvest for next year be increased by \$3000 to cover supply needs.

EXECUTIVE SESSION:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the Board entered executive session at 7:10pm for the purpose of discussing the possible hiring of an employee. Chief Geer was asked to stay for the session. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board exited executive session at 7:20pm. The motion was carried by the following vote:

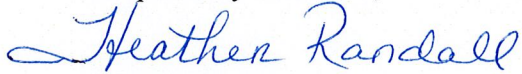
Thomas Freeman, Mayor	Voting	No Vote
Tim Batzel, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
Mark McKeown, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

No action was taken:

Upon a motion made by Trustee Zhe and seconded by Trustee Batzel, the Board adjourned at 7:25pm. The motion was carried by a unanimous vote.

Executive session notes submitted by Deputy Mayor McKeown.

Respectfully submitted,

A handwritten signature in blue ink that reads "Heather Randall". The signature is written in a cursive style with a large initial 'H'.

Heather Randall
Village Clerk