

A meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of Village Hall, 74 Genesee Street, Avon, New York, on May 16, 2022.

Present: Thomas Freeman, Mayor  
 Tim Batzel, Trustee  
 Amanda Hoffmann, Trustee  
 Patrick McCormick, Trustee  
 Bill Zhe, Trustee

Staff: Ken Farrell, Supt. of Public Works  
 Joseph Geer, Police Chief  
 Corey Hurley, MRB  
 Bill Davis, MRB

Visitors: Edward Forsythe, resident  
 Rob Richardson- Genesee/ Fingerlakes Reg. Planning Council  
 Centrica Business Solutions- Ken Hobbins and Team  
 Realterm Energy- Steve Harriman  
 Lumalon- Tom Murray  
 Power & Construction- Jeff Willey

**EXECUTIVE SESSION:**

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board entered executive session for the purpose of discussing contractual matters at 5:00pm and exited executive session at 7:30pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

A short break was taken, and Mayor Freeman called the meeting to back order at 7:40pm and continued with standard business.

**STREETLIGHTS:**

The Village Board has been researching upgrading the Village lights to LED and advertised for RFPs in order to move forward with the project. After several meetings and lengthy discussions between potential vendors and the board members, the Board invited three vendors to review their proposals with the Board in order to make a final decision.

Upon a motion made by Trustee Hoffmann and seconded by Trustee Zhe, the Board agreed to move forward with the LED Lighting project with Centrica Business Solutions. The motion was carried by the following vote:



Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

Centrica provided the Board with a project structure utilizing Article 9 of the NYS Energy Law, explaining that the project will fund itself through the energy and maintenance savings the Village will see. There is no “out of pocket costs”, no impact on the Village’s tax base, or debt limit. The annual savings is guaranteed by Centrica, who will also have a streamlined design and build process. Estimated project investment is \$278,971. After incentives, energy savings, and maintenance savings in the thousands of dollars, Centrica estimates that the Village’s first year of cost savings could be upward of \$66,000- an estimated 89% savings from current costs. The team is local (out of Fairport, NY), and included several communities with whom they have done projects for.

**VOUCHERS and MANUAL CHECKS:**

Upon a motion by Trustee Zhe, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$48908.72
#4-SCHEDULE C	\$4730.13
#5-WATER	\$3889.34
#6-SEWER	\$20499.62
#TA00-TRUST & AGENCY	\$1054.32
#Master Meter Kraft	\$9500.00
TOTAL	\$88252.13

Electronic pymts: none

The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**DPW UPDATE:**

Supt. Farrell provided the following update to the Board:

DPW Activity – past 2 weeks

1. Brush Pickup
2. Terry Tree finished stump grinding; crew cleaned up grindings.
3. Prepared Prospect & Cemetery St. for road grinding.
4. Milled Prospect & Cemetery St. 2 trucks from TOA assisted.



- 5. Prepared Prospect & Cemetery St. for paving.
- 6. All trees have been delivered. DEC inspected trees(good), 585 to inspect as well.
- 7. Summer help started today.
- 8. Weeded in front of office/trees in Circle Park

WWTP

- 1. Assisted with tree delivery

Water

- 1. Water meters read
- 2. Flushing hydrants
- 3. Still waiting on National Grid’s response back about moving pole at the pump station.  
NG rep. is out of the office until Tuesday 5/17/22.

Activity - next 2 weeks

- 1. Pave Prospect & Cemetery St.
- 2. Flowers to be delivered May 23<sup>rd</sup>.
- 3. Grass restoration from stump grinding.
- 4. Prepare Driving Park for Horse Show 5/21-5/22.
- 5. National Honor Society to have students come and spread mulch week of 5/23.
- 6. Tree Planting for May 21<sup>st</sup>. Arbor Day ceremony.
- 7. Preparing Circle Park for Memorial Day ceremony.
- 8. Meeting with NG on Thursday in regard to power in Circle Park.

**MRB UPDATE:**

Bill Davis attended the meeting to give the following update:

- Received shop drawing for the pump station (except roof).
- Valve Vault Project. the Board needs to complete SEQR and Bond resolution. The Board will review and vote at the next meeting.
- Discussed the financing for the Disinfection Project for the WWTP with Donegan’s office.

**CLERK UPDATE:**

Clerk Randall provided the following information to the Board:

The following items are updates from Clerk Randall:

- Landlord Authorization form- provided to the Mayor from Rotary as part of the Special Event permit application to NYS Liquor Authority for the Beer Garden for Corn Fest. Also Provided, the solicitor permit application for the festival itself -for signature.

Upon a motion made by Trustee Hoffmann and seconded by Trustee Batzel, the Board authorized Deputy Mayor Bill Zhe to execute the form. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes



- Livingston County Water & Sewer Authority provided Annual Report for 2021.
- Permissive Referendums for DPW capital projects were in the paper last week.
- Avon Free Library provided 2021 Director’s Annual Report and upcoming improvements for 2022 and ideas for the future.
- Received notification from NYS Parks, Recreation, and Historic Preservation that the following has been listed on the National Register of Historic Places as of April 28<sup>th</sup>, 2022: 1 Park Place, 23 Genesee Street, 74 Genesee Street, and portions of Genesee, Oak, Fisk, Temple, Clinton, Main, Prospect, Park Place, Rochester, Spring, High, Wadsworth, And Cemetery Streets. Listing on the register recognizes the importance of these properties to the history of the village and country and provides a measure of protection. Residential and Commercial properties may qualify for federal and/or state income tax benefits. Properties owned by municipalities and not for profit organizations are eligible to apply for state historic preservation matching grants.
- Livingston County Economic Development provided Economic Development and Tourism Updates for May 2022.

**MINUTES:**

Upon a motion made by Trustee Hoffmann and seconded by Trustee Zhe, the minutes from the May 2, 2022, meeting, were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes
William Zhe, Trustee	Voting	Yes

**POLICE UPDATE:**

Chief Geer provided the following report to the Board:

- Torch Run held May 7<sup>th</sup> for the Special Olympics.
- Ready for Memorial Day Parade.
- Officer Hall is doing well. FTO will be complete 5/26/2022 and his first evening shift will be on Memorial Day. Officer Travis McFadden will be working days.
- Still waiting on the cages for the new cars.
- First DOT check went well (Horseshoe Blvd) Wrote 9 tickets out of 14 checks. DOT checks will continue the 3<sup>rd</sup> Thursday of the month until the fall.
- Working on getting a speed sign in order to help with data collection.
- Public Hearing notices for stop signs on Genesee Street at Clinton and Spring Streets will be held at the second meeting in June. Attorney Whiting will prepare the notice for the LCN.

**FIRE MARSHAL/CODE UPDATE:**

Fire Marshal/ Interim Code Officer Anderson was unable to attend but provided the following written report to the Board:



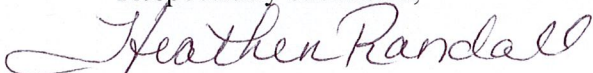
- The following addresses will be receiving property maintenance letters/phone calls:
  1. 141 Rochester Street
  2. 234 Rochester Street
  3. 31 Reed Street
  4. River Street
- 142 Rochester Street- met with contractor to fill out permit application. Stop work order remains until permit is filed and paid for.
- Provided a copy of the permits issued so far this year.
- Inspections: Wadsworth Ave for footer/framing, and Pole Bridge Road for footer/framing/roofing.
- Cottone Property- contacted Attorney Whiting (ongoing)
- Driscoll Property- contacted Attorney Whiting (ongoing)
- Fire Inspections
  1. Monroe Muffler (March)
  2. New Life Church (April)
  3. Dollar General (May)
  4. Quicklees, St. Agnes, Avon Hunting Supply- working

### TRUSTEE UPDATE:

- The Board reviewed the Mulligan Contract draft and discussed that quantities, emergency notice for the suspension of water if needed for an emergency, and the escrow dollar amount. Attorney Whiting will continue to work on it. Easements are still needed from the Grey Metal.
- Code Language for job description still needs to be reviewed. Will discuss at next meeting.
- Trustee Zhe stated that the Board needs to discuss the next part of the Five Arch Bridge work.
- Trustee Batzel will not be at the June 6<sup>th</sup> meeting, and Trustee Zhe will not be at the July 5<sup>th</sup> meeting.

Upon a motion made by Trustee Batzel and seconded by Trustee Hoffmann, the Board adjourned at 8:40pm. The motion was carried by a unanimous vote.

Respectfully submitted,



Heather Randall  
Village Clerk