

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, on July 5, 2022.

Present: Thomas Freeman, Mayor
 Tim Batzel, Trustee
 Amanda Hoffmann, Trustee
 Patrick McCormick, Trustee

Staff: Ken Farrell, Supt. of Public Works

Visitors: Edward Forsythe, Sackett Road

Absent: William Zhe, Trustee

Mayor Thomas Freeman called the meeting to order at 6:00pm and began with the pledge of Allegiance.

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Batzel the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$35939.70
#4-SCHEDULE C	\$9598.76
#5-WATER	\$3602.12
#6-SEWER	\$13633.60
#TA00-TRUST & AGENCY	\$5071.73
TOTAL	\$67845.91

Electronic payments:

FED/NYS Taxes	p/r#22-13	\$16721.80
Nationwide Retirement	p/r#22-13	\$3025.13
	TOTAL:	\$19746.93

Manual Checks:

Churchville Fire	parts/apparatus svc #228	\$9364.41
Harris Beach PLLC	Attorney Services-D'Angelo	\$1500.00
Postage by Phone	postage	\$3000.00
	TOTAL:	\$13864.41

The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

- Crew continued to collect brush.
- Tree planting continues. Still have more to plant along with the trees on Genesee Street.
- Drainage issue at 32 Linden Street. Crew replaced a pipe and still has some cleanup to do to complete.
- Newly planted trees being watered.
- Trimmed trees around street signs.
- Crew put up “Road Closed” signs on Spring Street for the railroad. Road was reopened in one week.
- Striped lines on Prospect Street.
- Finished repair of the manhole cover on Wadsworth Ave and Spring Street.
- Restoration cleanup completed from water break on Prospect Street.

WWTP:

- Painting handrails around clarifiers.
- WWTP operators Nick Kubinski and Sam Rugg discovered a transfer pump not working at Kraft. Met with a representative from Kraft and assisted them while they tried to get the pump working. Kraft will order parts to get the pump up and running. The plant is currently shut down.
- Operators Nick Kubinski and Sam Rugg also discovered a problem with the bar screen. Supt. Farrell provided the Board with a quote from W2 Operator Training Group, LLC for the replacement of shaft seals, o-rings and carrier bearing on Enviro-Care compactor, replacement HMI and labor to install on control panel. Price includes prevailing wage labor, travel, and equipment to complete work. Total quote is \$10085.00. The Board asked Supt. Farrell to look into a second quote, authorizing him to accept the lower of the two quotes.

Upon a motion made by Trustee Batzel and seconded by Trustee Hoffmann, the Board authorized Supt. Farrell to move forward with lowest quote received for the repair work. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- Siewert came out to inspect #2 influent pump, which has been having problems, and believe that it is the same problem as the #1 pump that was replaced. Also looking at the mixing pump for the primary digester, which may need to be rebuilt.

Activity for next two weeks:

- Work on Pocket Park project.
- Replace catch basin at 320 Genesee Street along the sidewalk.

2022 RESOLUTION SUPPORTING LCWSA IN NYS LOCAL GOVERNMENT EFFICIENCY GRANT

Supt. Farrell presented to the Board for consideration a resolution supporting the LCWSA in their 2022-2023 NYS Local Government Efficiency Grant application for the purchase of a shared vacuum truck. If adopted, the Village will enter into an agreement with LCWSA for shared use of this piece of equipment.

Resolution in support of a 2022-2023 NYS Local Government Efficiency Grant through the Consolidated Funding Application for the Purchase of a Shared Vacuum Truck

WHEREAS, the New York State Department of State (NYSDOS) has available funds for the 2022-2023 Local Government Efficiency (LGE) Grant Program through the Consolidated Funding Application (CFA); and

WHEREAS, Livingston County Water and Sewer Authority (LCWSA) will be submitting a NYSDOS LGE grant through the CFA program for the purchase of a dedicated vacuum truck that will be a shared resource among various Livingston County communities; and

WHEREAS, this is a great benefit to our local community in order to reduce local costs of having to rent/contract out at a premium cost during emergency situations that call for its use; and

WHEREAS, this will also benefit the community by allowing us to perform more regular maintenance on our water, sewer, and/or stormwater systems to proactively address and correct any issues and minimize costly emergency repairs; and

WHEREAS, the community does not have the financial resources to outright purchase, store, and maintain our own vacuum truck due to the significant expense of such equipment; and **WHEREAS**, at a time when the cost to maintain our underground infrastructure is growing rapidly and local budgets are tightly constrained, shared resources such as this are critical to continuing to provide safe and reliable essential public services; and

WHEREAS, the Village of Avon would directly benefit from this shared resource and the purchase would further the efficiency of the community and the County.

NOW, THEREFORE, BE IT RESOLVED, the Village of Avon fully supports this effort and the NYS LGE grant application for up to \$500,000 with LCWSA providing the local match.

BE IT FURTHER RESOLVED, that the Village of Avon will work with LCWSA to enter into an Intermunicipal Agreement (IMA) for shared use of the vacuum truck, the details of which will be finalized and signed prior to December 31, 2022.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the board adopted the resolution supporting the LCWSA in their 2022-2023 NYS Local Government Efficiency Grant application. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TREASURER UPDATE:

Treasurer Quinlan was unable to attend but provided the following update electronically to the Board:

Ongoing

- 2017 GVBA grant has been approved. MWBE waiver approved for portable stalls, drainage, and water improvements. Request being worked on for MWBE electric and paving quotes.
- 2021 GVBA letter of agreement (LOA) hasn't been executed. LOA doesn't require MWBE. Will purchase gazebo as soon as NYS Ag executes LOA.
- John Barrett is working on portable restroom quotes for 2019 GVBA grant project.
- NYS retirement deductions still need to be corrected.
- The Board needs to determine additional use(s) of the ARPA funds.
- Awaiting date/time from D. Brown's family for park bench recognition event.
- Awaiting date/time from Olie Olson for BOCES benches' recognition event.
- Mural Festival is this Saturday from 2-9 p.m. Hope you can attend!
- Pocket Park concrete to be poured. Structure to be installed three weeks after the concrete is poured.
- National Grid submitted the completed Section 70 package to NYS Public Service Commission (PSC) for review and approval the week of April 25th. PSC review and approval has been taking 90-110 days. Closing date with National Grid to follow.
- Avon's Bike-Around-Assessment with Letchworth Gateway Village (LGV) representative and Parks & Trails NY completed on 6/8. LGV completing Avon's insight report and action plan which will be shared with us.

New

- Centrica survey completed the week of 6/20.
- Bulletproof Vest Program (BVP) grant applied for on 6/27.
- NYS DEC tree grant quarterly progress report submitted on 6/28.
- 271 Rochester St. mortgage discharge (Jeffrey Cohen) to be executed by Mayor.
- 93% of taxes collected to date with approximately \$94K outstanding.
- Working on 2021-2022 fiscal year end closing.

CLERK UPDATE:

The following items are updates from Clerk Randall:

- Chief Geer was unable to attend the meeting but asked Clerk Randall to review the the National Police Night Out event to be hosted here in the Village on August 2nd, 2022, from 6-8pm. This will be held in the same location as the mural festival. This event has been held on a rotating basis through different municipalities the last few years, last year

being held in Leicester. The purpose of the event is to promote neighborhood spirit and community relationships with law enforcement.

- Provided- Avon Holiday Spectacular Letter of Intent- Parks Chairperson Ashley Comeau sent a copy of the letter of intent to host the Holiday Spectacular once again. There is no action required of the Board. This letter is part of a grant application they will be submitting.
- Received notification from PMA Companies for a filed workman’s compensation claim by Tom Mignemi for an injured knee. Mr. Mignemi was training at Hamptons Corner and performing a bailout drill when the injury occurred.
- General Code: Clerk Randall explained the update of the code book project and discussed the meeting held with Fire Marshal Anderson, Trustee McCormick, and Deputy Clerk Margiotta. In this project we have the ability to button up the code, update the code books with all local laws passed in the last several years, and remove anything that is redundant or not enforced anymore. We have the ability to update any language that may be unclear, and also add anything that may be required. General Code has reviewed our current code and has provided us with a listing of questions in which we will hold sessions to complete before mid-August. Once we complete those questions and compile any other changes (additions or deletions), we will submit to General Code. General Code will then create a draft of the new code and provide us with that draft along with a local law for us to adopt. We will hold a public hearing to adopt the updated code, and when adopted, the new, updated code will be available online (ECode360). We will receive five new hard copies for the office. Moving forward from that, whenever we adopt anything, we will send it to General Code, and they will update the code online and provide us with supplements to replace what was changed and will update Ecode360.

The updated version will be very user friendly for staff and easily accessible for residents as well. Sections can be emailed both internally and externally, and searches will be more streamlined.

- Important Dates:
The Joint Meetings with both the Town of Avon and the Planning Board scheduled for July have been postponed until September in order to accommodate vacations. We will revisit the dates when all members are in attendance.
July 9th- Mural Fest
- Provided- Avon Chamber minutes.

MINUTES:

Upon a motion made by Trustee Hoffmann and seconded by Trustee Batzel, the minutes from the June 20, 2022, meeting, were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Hoffmann, the minutes of the executive session meeting held June 27, 2022, were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

EXECUTIVE SESSION:


Upon a motion made by Trustee Batzel and seconded by Trustee Hoffman, the Board entered executive session at 7:15pm and exited 7:20pm to discuss possible legal action for a claim. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Trustee Batzel and seconded by Trustee Hoffmann, the Board agreed to pay the claim for Paula Christiano at the recommendation of our insurance agent, Jan Rogers of Livingston Insurance in the amount of \$797.66. The motion was carried by the following vote:


Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TRUSTEE UPDATE:

-  MTG. Discharge-271 Rochester Street- J. Cohen has satisfied the loan through the Community Development Rehab Loan for the referenced property and has requested Mayor Freeman to sign off on the paperwork to discharge the mortgage.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board authorized Mayor Freeman to execute the paperwork to discharge the mortgage for 271 Rochester Street. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

-  Mulligan Contract- the Board continued the discussion of the Mulligan contract, zeroing in on several details to update the draft. Mayor Freeman discussed the process of

supplying water to Town of Avon customers, explaining that we meter swap with the Town, and have had that type of agreement in place for many years.

The Board agrees that they would like to have in the contract that the gallons per day made available to Mr. Mulligan be a rolling average from January 1 through June 30th, and then July 1 through December 31 of 40,000 gallons of water per day.

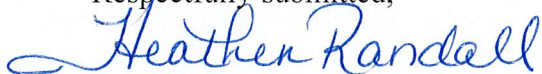
The Board also agrees that \$1.50 above the water production rate, plus a 2% increase on an annual basis is acceptable, with the understanding that the production rate could change.

The Board will wait to hear from Attorney Whiting on the updates, including the easements needed from Gray Metal. Once the contract has been updated and easements have been obtained, the Board will be able to vote on the final product and send to Mr. Mulligan for his signature.

- ✚ Trustee Batzel continued the discussion of the horse barn cleanup, wanting to know if the tenant at the barn has been made aware of the request to clean up by the Board. Trustee Batzel wanted it noted that the barn needs to be cleaned out and remain that way, before the horse show at the end of the month, also stating that the tenant is not paying extra for the area she is using. He feels this is unfair, especially to potential tenants, and said if it is not cleaned up, the tenant should be charged a daily fee until it is.
- ✚ Trustee Hoffmann revisited the crosswalk discussion. The Board wishes to move forward to find out from NYSDOT how we can get crosswalks established in the three specific areas of Wadsworth and Spring Street (to the Driving Park), Wadsworth and Isham Ave, and River and West Main Street (to Horseshoe Blvd). Clerk Randall will put together a letter to send to DOT to begin the conversation.

Upon a motion made by Trustee McCormick and seconded by Trustee Hoffmann, the Board adjourned at 7:40pm. The motion was carried by a unanimous vote.

Respectfully submitted,



Heather Randall
Village Clerk



www.AvonHolidaySpectacular.com

AvonHolidaySpectacular@gmail.com

June 23, 2022

Avon Village Board:

Thank you for your enthusiasm and continued support for the Avon Holiday Spectacular, which will be held on December 3, 2022. I think we can all agree, last year's event was certainly a spectacular evening! We will be reaching out in the near future to discuss our plans.

As a reminder, this event is entirely a grassroots effort, driven by individuals who are excited to celebrate the holiday season with their community. This event goes beyond bringing the community together to celebrate the holidays. As a direct result of last year's event, more than \$2,500 was raised to benefit community programs in addition to the incredible support of local businesses.

If you need any additional information, please don't hesitate to email at AvonHolidaySpectacular@gmail.com or contact Ashley Freeman-Comeau at (585) 746-8241 or Jessica Ryan-Soucy at (585) 764-3515.

We thank you in advance for your continued support.

Sincerely,

Avon Holiday Spectacular Board Members

Ashley Freeman-Comeau, Co-Chair
Jessica Ryan-Soucy, Co-Chair
Tracy Clarry
Olivia Findlay
Joelle Freeman
Katherine Freeman
Sarah Freeman
Amanda Hoffmann
Jaimie Lovullo