

A meeting of the Board of Trustees of the Village of Avon was held in Conference Room B of Village Hall, 74 Genesee Street, Avon, New York, on December 19, 2022. The Town of Avon Board joined the meeting at 7:00pm for a joint meeting of the governing bodies.

Present: Thomas Freeman, Mayor David LeFeber, Town Supervisor
 William Zhe, Trustee Tom Mairs, Deputy Supervisor
 Tim Batzel, Trustee Malachy Coyne, Councilman
 Amanda Hoffmann, Trustee Paul Drozdziel, Councilman
 Patrick McCormick, Trustee Jim Harrington, Councilman

Staff: Ken Farrell, Supt. of Public Works
 Chis Quinlan, Treasurer
 Andy Anderson, Code Enf. Officer
 Bill Davis, MRB
 Dave Willard, MRB

Visitors: Margaret Lee, Livingston County News
 Edward Forsythe, Resident
 Alan Coyne, Resident
 Deb Spratt, Resident

Mayor Freeman called the meeting to order at 5:35pm and began with the Pledge of Allegiance. The Village Board proceeded with standard updates and regular business.

VOUCHERS and MANUAL CHECKS:

Upon a motion made by Trustee Zhe, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$19463.63
#4-SCHEDULE C	\$20583.88
#5-WATER	\$5703.14
#6-SEWER	\$17446.35
#TA00-TRUST & AGENCY	\$1097.32
#HH81-PBPS	\$85310.00
TOTAL	\$149604.32

Electronic payments:

FED/NYS Taxes	p/r#22-25	\$13959.39
Nationwide Retirement	p/r#22-25	\$3135.01
	TOTAL:	\$17094.40

The motion was seconded by Trustee Hoffmann and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes

Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

MRB UPDATE:

Bill Davis of MRB gave the following update to the Board:

- UV Disinfection- The invoice for the pole came through and was paid. We are currently still waiting for Jadestone to complete the design (possibly early January) and for DEC. It is important to know when the SPEDES permit is up in order to continue. Mayor Freeman suggested that we get a quote for an updated engineering study for the WWTP and asked about grant opportunities. Mr. Davis said he can get a timeline together for available grants opportunities and put a timeline together for Treasurer Quinlan.

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

DPW Activity – past weeks

- Leaf pick-up continues until Friday December 23, 2022.
- Brush
- Worked on Equipment
- Patched potholes
- Ran problem sewers (preventative maintenance before Christmas)
- Hauled horse manure
- Picked up garbage cans on Genesee St.
- Put together 2 horse stalls from GVBA grant
- Put up sidewalk delineator post (orange post to identify sidewalks)
- This morning, Centrica along with Power & Construction Group have started replacing cobra head streetlights (Genesee, River).
- Installing new front gate to shop (slide gate).

Wastewater

- Nick Kubinski took his Grade 3 ABC test and passed.
- Sam Rugg took his Grade 2 ABC test and passed; Sam has signed up for the Grade 3 course needed to take Grade 3 test.

Water

- Assisted Kraft with water leak situation.
- Working on lead & copper inventory for Health Department which will identify lead/copper lines throughout the Village.
- Getting quotes from electricians this week & next week for 2nd. Service for PRV @ Reservoir Rd.
- Sent in request to National Grid for a second service.

Additional

- Inventory update for roads has been delayed by New York State.
- Discussed black wrought iron fencing around two sides of the Pocket Park. This was discussed early on, and quotes were received. We are still waiting to hear from another company; however, the two quotes were as follows:
 1. Allstar-\$5350
 2. NYS Fence-\$8000+

Upon a motion made by Trustee Hoffmann and seconded by Trustee Batzel, the Board authorized Supt. Farrell to move forward with the wrought iron fencing in an amount up to \$10,000. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TREASURER UPDATE:

Treasurer Quinlan provided the following update to the Board electronically:

Ongoing

- 2017 GVBA grant...contacted NYS certified MWBE electric vendor who is retired so Ken will be meeting with two locals in Dec. for quotes...response back to Ken from one of the three NYS certified MWBE paving companies. Preparing MWBE paperwork for NYS review and approval.
- 2018 GVBA grant...working on grant paperwork for portable restrooms including MWBE waiver for submission to NYS Ag for approval.
- 2019 GVBA grant ideas w/pricing discussed with GVBA at their 10/12 meeting. GVBA Board agreed to proceed with grant but not particular projects yet.
- The Board needs to determine additional use(s) of the ARPA funds.
- New LGV funding round in 2023 so will be brainstorming ideas.
- Attorney Whiting and Wendy Sisson, Esq. working on GVBA/Village agreement.

New

- E-mailed NYS Retirement re: non-reported employee on 11/30/22, with no response yet.
- Pre-construction meeting for streetlight project on 12/13/22.
- Attended the 2024 Total Solar Eclipse Planning Transportation/Government Sector Stakeholder meeting on 12/15/22.
- Submitted paperwork for First Impressions Winter Edition grant reimbursement on 12/15/22.
- Resubmitted safety concern for Pole 60 and request for Pole 14 to be looked at by National Grid on 12/15/22.
- Uploaded employee’s enrollment/re-enrollment to Benefit Resource for flex spending on 12/19/22.
- Uploaded IRS tax compliance forms to Benefit Resource on 12/19/22.
- Reviewing IT policies w/Shawn Petti, Hurricane Technologies, on 12/20, for Board approval on 1/9/23.

- Preparing final progress report & reimbursement for NYS DEC tree grant.
- Preparing W2's and 1099's.

Budget Adjustments:

Treasurer Quinlan provided the Board with the following budget adjustments for consideration and approval:

1. To adjust for Liv. Co. First Impressions Grant to purchase picnic table:

Increase	A2389	State Aid Gen. Govt.	\$5000
Increase	A7110.2	Parks Commission	\$5000
2. To adjust for GVBA '21 AG grant for gazebo

Increase	A2770	Other Unclassified Rev.	\$9519.58
Increase	A7110.2	Parks Commission	\$9519.58
3. To adjust for Insurance Recoveries for Firetruck #228 repairs:

Increase	A2680	Ins. Recoveries	\$9364.41
Increase	A3410.4	Fire. Dept. Misc.	\$9364.41

Upon a motion made by Trustee Zhe and seconded by Trustee Hoffmann, the Board approved the budget adjustments as submitted by Treasurer Quinlan. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

POLICE UPDATE:

Chief Geer was unable to attend but asked Clerk Randall to present the following update:

- **SRO Contract**- Union representative Officer Matt McFadden has sent it to the union for review, however there has been no response as yet. Mayor Freeman stated that the school board has agreed to this contract and we should be ready to move forward after the school break. The Board recognizes the changes made by the school's attorney and we will wait to hear from Greg Carey, the union contact. The Board also has full confidence that the union will have no issues. Treasurer Quinlan will bill the school for the use of Chief Geer since September of 2022.
- Speed signs have been ordered.

CODE ENFORCEMENT UPDATE:

Code Officer Andy Anderson provided the following update to the Board:

- Code Officer Anderson refreshed the Board on a complaint that was received on Rochester Street that he forwarded to the Livingston County Department of Health. The Health Department sent a letter to the owner of the property in order to have the complaint resolved. We were copied in on the letter, and repairs to the property need to be made by 12/22/22. The health department will then inspect the property.
- Permit for 66 East Main Street will be issued once Andy reviews the additional information provided.

- Owner of Livingston County Pizza Company was in touch with Andy about the former macaroni factory and the Cottone properties. He has expressed interest in them, and Andy has provided contact information of the owners to him.
- Reached out to Attorney Whiting in regard to a few outstanding items but has not reached him.
- Reached out to Jim Jerris to discuss the status of the property he has been working on cleaning up. He has not heard back from him. If he does not get a response back, a second citation will be issued.
- Completed several foil requests as of late. Is hoping to look into an electronic system to help streamline record research in the new year.

CLERK UPDATE:

The following items are updates from Clerk Randall:

- Minutes from the joint meeting held October 25, 2022, will be provided for review once completed by Town Clerk Sharon Knight.
- Skate House and rink unveiling was held on the 18th at the downs.
- Centrica Pre Construction Kick off meeting was held on 12/13/22. Minutes provided.
- Provided to the Board, a letter from Liv Co. Economic Development to Carrie Grushow congratulating her on the completion of her renovation at 43 Genesee Street and reimbursement of \$3812.20 for the project.
- We have received a facility use request from office of the Aging for Tai Chi (Arthritis/Fall prevention) for several dates from the end of Jan through the end of March, on Mondays and Wednesdays. They are willing to use either conference A/B and will work around the Town schedule if necessary.
- Due to the remodel happening at the Town offices, we have scheduled Town events in the Village Hall starting in January. (Town Board, Planning/Zoning, Court, trials)

Important Dates:

- December 26th, 2022- Closed for the Christmas Holiday.
- January 2nd, 2023- Closed for New Year’s Day.
- January 16th, 2023- Closed for Martin Luther King Jr. Day.
- The Board meetings in January will be January 9, and January 23rd at 6pm.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the minutes from the December 5, 2022, meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TRUSTEE UPDATE:

- ✚ Trustee Zhe and Treasurer Quinlan briefly discussed the Five Arch Bridge. They have notified NY Parks that research is being done for cost estimates to move forward with work on the bridge. Lindsay Yoder of Bero is helping with this. They are hoping to have an updated report for the first meeting in January.
- ✚ Trustee Hoffmann noted that there was an accident going out of the Village on Wadsworth Avenue last week. The car was leaving the village, gaining speed and went up the hill into a tree in the yard of one of the residents just before New Way. She expressed that this is the same area that we have been looking into trying to get the speed limit changed coming into the Village.
- ✚ Trustee Hoffmann gave a brief update of the Fire Chief’s meeting held on 12/15/2022. Air packs were expected to be delivered before Christmas. (delivery was on 12/19/2022) The department should be fully trained by the end of January. Asst. Chief Snyder is looking into selling the old packs. Trustee Hoffmann also stated that Chief Strozewski, and FF Steve Praino is taking a CFR course, and that FF Tom Mignemi will be taking it the next time it is offered.

The Board took a break after completing regular business and at 7pm, members of the Town Board joined the meeting. Mayor Freeman greeted them, and the two Boards proceeded with their joint discussions.

JOINT MEETING with the TOWN OF AVON:

Pebble Beach Pump Station:

The Boards discussed the progress of improvements at the pump station. Construction began about a year ago and has been delayed by supply chain issues in the production of the pre-fabricated building which has required extensions for both the general and electrical contractors. According to MRB, this has also impacted the administration efforts. A revised schedule has been submitted by the general contractor for a delivery date of the building being February of 2023, and completion of the project by July of 2023. MRB has requested a contract amendment for continued administration they have/will continue to provide in the amount of \$18,500, which represents an hourly (not-to-exceed) amount. Trustee Batzel and Councilman Drozdziel both expressed concern with the amount questioning if there has been “down time” why is there a need for more funding for admin? Mr. Davis stated that if everything had been delivered on time, there would be no need for this increase, however, they are still certifying payrolls, and processing other administrative duties even with the down time on the project. Trustee Batzel would like to see the breakdown of hours already spent on the project and moving forward. Mayor Freeman asked for a motion to accept the amendment.

Upon a motion made by Trustee Hoffmann and seconded by Trustee Zhe, the Board approved the amendment to the contract for additional services and compensation in the amount of \$18,500. The motion was carried, three to two, by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	No
Amanda Hoffmann, Trustee	Voting	Yes

Patrick McCormick, Trustee Voting No

The Town Board chose not to vote on this amendment, stating that the contract is with the Village.

Joint Water Study:

MRB provided a proposal for the Joint Water Study which will update the original to address added components and alternate ways of financing. They will take a look at the THM issue and the water storage tank scenarios that have been discussed and how it relates to county alternatives. Specifically addressed will be the positioning of a new tank at the water plant to eliminate the town elevated tank, the booster pump system, and the potential to feed water to the county in the future. This may boost pressure on the water line to the 2MG tank. Mr. Alan Coyne discussed the water system, stating that in the past, they have had issues with pressure, saying it is not constant. (Mr. Coyne is a resident of the Town). Mr. Davis said that discussion has included ideas to fix pressurization.

The proposal (attached) provides a background, scope of services and compensation, hydraulic evaluation, and a summary of findings in the amount of \$26,500. Upon review of the proposal Mr. Davis made notations as to other items the Boards would like to include in the study.

Upon a motion made by Trustee Batzel and seconded by Trustee Zhe, the Board agreed to move forward with the Water Study in the amount of \$26,500. Mr. Davis will redefine the scope of the project and resend for signatures. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Upon a motion made by Councilman Coyne and seconded by Deputy Supervisor Mairs, the Town Board agreed to move forward with the Water Study in the amount of \$26,500. Mr. Davis will redefine the scope of the project and resend for signatures. The motion was carried by the following vote:

David LeFeber, Supervisor	Voting	Yes
Tom Mairs, Deputy Supervisor	Voting	Yes
Malachy Coyne, Councilman	Voting	Yes
Paul Drozdziel, Councilman	Voting	Yes
Jim Harrington, Councilman	Voting	Yes

WWTP DISCUSSION:

Mr. Davis stated that the SPEDES permit is being reviewed by DEC currently and we are waiting to see what we hear back as far as the ability to increase or if a decrease of capacity is necessary and what changes there will be in regulations and/or requirements. Once we receive a draft permit, we will have a 30 day comment period where we can challenge findings if there is a concern.

FIRE DEPARTMENT DISCUSSION:

Resident Deb Spratt attended the meeting and voiced her concern in regard to the relationship between the Village of Avon Fire Department and the East Avon Fire Department. She said that

the relationship needs to be repaired and would love to see a consolidated agency working together. Whether that is something that happens in the future or not, she feels that it is outrageous to have other fire companies from the county attend emergencies in the East Avon District when the Village of Avon department is 2 minutes away. Councilman Harrington stated that it starts with the two departments working together. Mayor Freeman would like to see at least the start of a conversation. He stated that Chief Strozewski is on board, and the Mayor feels someone on one of the Boards should reach out to East Avon to further the discussion. The Mayor proposed that if we can get two members of each fire department, the town and Village Boards, and two commissioners, this would be a great way to have an open dialogue and share information. Trustee Batzel thinks that comparing equipment is a good point of discussion- is it necessary to duplicate equipment? A general conversation to get on the same page he believes could be a good start. He also wanted it to be noted that the two departments ALWAYS work well together when on a scene. They will always come together for the benefit of the community. Trustee Hoffmann feels that a conversation between the chiefs would be a good way to start before working into a bigger conversation with more people involved. Councilman Harrington stated he would reach out to the East Avon Fire District.

SOLAR PROJECTS:

Deb Spratt spoke to the many solar projects that have been happening lately. She said that she understood that solar is the wave of the future, however she is concerned about the maintenance of panels and the fields. She would like to see the Town and Village look toward the sustainability of solar but enforce better care and maintenance. At a previous meeting, Supervisor LeFever expressed that the laws regulating solar fields and their growth are always changing as the technology changes. The Village currently has a moratorium on ground mounted solar and is working on legislation.

AVON HOLIDAY SPECTACULAR:

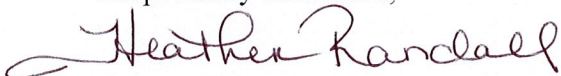
Councilman Harrington commended the Holiday Spectacular Committee for yet another outstanding event! He feels the committee did a remarkable job and wished to encourage the Town Board to increase their contribution for next year's event to \$1500.00. Mayor Freeman thanked Councilman Harrington for his encouraging words on behalf of the Holiday Spectacular Committee and said that those members will reach out to the Town Board next year.

The Mayor offered holiday wishes to all in attendance and asked for a motion to adjourn.

ADJOURNMENT:

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board adjourned at 8:35pm. The motion was carried by a unanimous vote.

Respectfully submitted,



Heather Randall
Village Clerk