

A meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of Village Hall, 74 Genesee Street, Avon, New York, on July 24, 2023.

Present: Thomas Freeman, Mayor (on phone)
 Tim Batzel, Trustee
 Amanda Hoffmann, Trustee
 Patrick McCormick- Trustee

Staff: Ken Farrell, DPW Supt.
 Joe Geer, Police Chief
 David Piampiano, Fire Chief

Visitors: Liz Dowd, St. Agnes School
 Michelle Gerwig, St. Agnes School
 Edward Forsythe, Sackett Road

Absent: William Zhe, Trustee

Trustee Batzel called the meeting to order at 6:00pm and began with the Pledge of Allegiance.

ST. AGNES SCHOOL 5K- THE A-MAIZE-ING RACE & ADVENTURES:

Liz Dowd, St. Agnes School principal and Michelle Gerwig, St. Agnes Maintenance Coordinator, attended the Board meeting to discuss their desire to hold the St Agnes A-Maize-Ing Race and Adventures Day Saturday August 12, 2023. This event is intended to be a 5K race with an ongoing 1-mile family walk challenge with proceeds to benefit St. Agnes School. Also included in the “adventures” will be farm themed arts, crafts and games, animals, and farm equipment. Ms. Dowd stated that they have reserved the pavilions and turned into the Village office all insurance requirements. They anticipate approximately 100 guests and have volunteer EMTs and a parent/ faculty committee that has been organized to supervise the event. The Avon Police Department, Fire Department and Livingston County Ambulance have been notified of the event and the Avon Rotary Club has also extended the shuttle service to them to help offset traffic and parking concerns during the Corn Festival.

Upon a motion made by Trustee Hoffmann and seconded by Trustee McCormick, the Board approved the use of the park for the A-Maize-Ing Race & Adventures on August 12th, 2023. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Everyone hopes for a successful day!

VOUCHERS and MANUAL CHECKS:

Upon a motion made by Trustee McCormick, the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-GENERAL FUND	\$51372.15
#4-SCHEDULE C	\$31848.64
#5-WATER	\$9798.63
#6-SEWER	\$60195.84
#TA00-TRUST & AGENCY	\$6759.09
#HH44- STORMWATER PROJECTS	\$1608.75
#HH81- MASTER METER KRAFT	\$7306.06
TOTAL	\$168889.16

Electronic payments:

Fed/NYS Taxes	p/r 23-14	\$14791.53
Nationwide Retirement	p/r 23-14	\$2667.10
	TOTAL:	\$17458.63

The motion was seconded by Trustee Hoffman and carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

MRB UPDATE:

All items on the agenda for the Avon Comprehensive Water System Improvements, including the SEQR Part 2 and 3, and the resolutions declaring lead agency and determination of significance have been tabled until the next Board meeting, along with the bond resolution in order to provide the appropriate “in person” voting necessary for the project.

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

DPW Activity – past weeks

- Brush Continues
- Topsoiled where trees were ground.
- Worked on sidewalks on Spring St. (Driving Park). Topsoiled behind walk.
- Repaired a water leak at 335 Rochester St.
- Power washed Genesee St (West side of Business District)
- Set up horse stalls at Driving Park (asst. from WNYCCA)
- Started sidewalks on North Ave (dugout & poured concrete @350)
- Street swept developments.

- Painted -X walks, stop lines & started parking spaces.
- Cleaned up after wind & rainstorm on 7/20, branches across sidewalks.
- Electric being put in the new barn at Driving Park. (lights & receptacles)

WWTP

- Ran sludge trailer.
- Had sludge hauled.
- Worked on painting rails around thickener.

Water

- Ran weed eater at Filtration plant.
- Pump station start up scheduled on 7/18, couldn't get pumps to prime (pull water out of the lake). A meeting is going to take place on Thursday with MRB, CP Ward and Aqualogics to figure out why.

Next 2 weeks

- Work on North Ave sidewalks
- Prep for horse event at park
- Meeting with EPA in regard to Villages Wastewater collection system on Wednesday. They are reviewing all of the collection systems in the county.
- Reading water meters and preparing to send out the August water billing.

Dump Truck- the dump truck purchase was discussed again with Supt. Farrell explaining that the bid is piggybacked off of the Onendaga contract. The amount will total \$215,000. As explained at the last meeting, funding would come from water fund balance, sewer fund balance, ARPA, and CHIPS (if approved), each funding a quarter of the cost.

Upon a motion made by Trustee Hoffmann and seconded by Trustee McCormick, the Board granted approval for the purchase of the dump truck to be funded as stated by Supt. Farrell. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Zero Turn mower- mower is up for auction. Bids are up to \$2800 and will close Wednesday.

Upon a motion made by Trustee Batzel and seconded by Trustee McCormick, the Board authorized Supt. Farrell to accept the highest bid in order to get it out of our inventory. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Supt Farrell contacted NYS DOT in regard to the installation of a crosswalk at Spring Street and Wadsworth, which has been approved by DOT. Our regional contact, Aaron Quinn stated that the crosswalk will be installed once the sidewalk is ADA compliant and has been inspected by NYSDOT. Clerk Randall has reached out to find out how to get a permit to complete this work. There has been no response as yet.

Trustee Hoffmann asked Supt. Farrell if he knew anything about NYSDOT doing work to resurface Route 5 and 20. She received an article. Supt. Farrell was unaware of any work that is supposed to be happening and will reach out. Trustee Hoffmann forwarded the article to the members and Supt. Farrell for their information.

Trustee McCormick asked Supt. Farrell what the plan was for fixing up the sidewalks on Genesee Street where the trees have been removed. Supt Farrell stated that they will be removing the brick and replacing it with color cement and stamped.

The NYSDOT Shared Service agreement was tabled.

TREASURER UPDATE:

Treasurer Quinlan was unable to attend but provided the following update to the Board electronically:

Ongoing

- Gathering cost estimates for 2019 GVBA grant.
- The Board needs to determine additional use(s) of the ARPA funds.
- Awaiting response from National Grid re: streetlight bill charges & installing arms.
- Continued review of IT policies w/Shawn Petti, Hurricane Technologies. Future Board approval.
- Heather working on reporting salary & contributions as our former employee does want to retire from NYS.
- Attorney Whiting responded to NYPA re: outstanding invoice. No response from NYPA yet.
- Awaiting response from NYS Parks re: re-rating our Five Arch Bridge modified project.
- Organizing sign & hitch rail purchase for Erie-Attica.

New

- Tax collection in progress with 96% collected to date.
- Electronically filed Annual Financial Report to NYS Comptroller on July 17th.
- Issue letter to Public Service Commission re: streetlight issues.

POLICE UPDATE:

Chief Geer provided the following update to the Board:

- Officer Mitchell has completed his FTO and is on his own.
- August 8th is National Police Night Out. This year it will be held in Livonia.
- The carriage parade will be Sunday morning, July 30th, beginning at 9am.

- DOT check will be on Thursday July 27th.
- The Annual Training Conference held in Albany went well. Chief Geer was elected as the Zone Rep for another two years.

Trustee McCormick asked Chief Geer his opinion on what the speed signs have provided as insight since we have had them around the Village. Chief Geer stated that they have confirmed the areas that have higher speeds and traffic flow, and that the data also shows that after they have been up in a new location, within 48 hours, speeds are slowing down. They are definitely making people aware of their speeds through the Village.

The Board then discussed when to have the continued discussion of the stop signs proposed last year. This discussion will be slightly different based on data from the speed signs. The Board would like to continue the public hearing and chose to revisit the discussion on September 18th, 2023, at 7pm.

Upon a motion made by Trustee Hoffmann and seconded by Trustee McCormick, the Board chose September 18, 2023, at 7pm to hold a public hearing on stop signs as proposed last year with some changes. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Chief Geer will gather data to present at that meeting. Clerk Randall will work with Attorney Whiting on the appropriate advertising and how to move forward.

FIRE DEPARTMENT UPDATE:

Chief Piampiano provided the following update to the Board:

- Department physicals were held over the weekend at the Hall. The turnout was good!
- The first responder program will hopefully be up and running in the next couple months. Kim Quinlan will be managing the inventory and paperwork.
- Drills- tonight the department will be working on a drill involving Narcan. Next week is the solar drill.
- New application- Chief Piampiano submitted an application for a new firefighter for the Board’s review and approval. Christopher Battles has previous experience in an apprenticeship program.

Upon a motion made by Trustee McCormick and seconded by Trustee Hoffmann, the Board approved the application for Christopher Battles at the recommendation of Chief Piampiano. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- BFO Training will be starting in two weeks. Four people from the department will be attending, including new member Christopher Battles.

CODE ENFORCEMENT:

Code Officer Anderson was unable to attend, but provided the following update electronically:

- Permit inspections ongoing
- Received a maintenance complaint on River Street- (Rucinski property)- Called 7/21/2023 and left message.
- Bob Alexander has signed up for his training to be held in September. Has been going along on several inspections. Andy is also setting up fire inspections which Bob will also attend.
- Deli on Genesee Street- at the old dry cleaner building- leased by Katie Moran and Josh Trubia. Clean up work has started. Will be filing building permit application for renovations.
- Car on River and Route 39- Called Jake- citation going to Jake for prosecution. Wants to ask Jake about towing the carto the residence (does the court make that judgement or can the Village have it done?0
- 191 Temple Street- demo has started with new contractor (permit and ins. On file) Had to demo the entire structure and start the project from scratch.

CLERK UPDATE:

The following items are updates from Clerk Randall:

- Clerk Randall submitted a request to attend the Annual NYCOM Fall Training School held September 18-22 in Lake Placid. Total amount for conference registration, and lodging is \$1670.00 + mileage and was budgeted for in this fiscal year.

Upon a motion made by Trustee McCormick and seconded by Trustee Hoffmann the Board approved Clerk Randall’s request to attend the NYCOM Fall Training School in September. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

- Provided- copy of notice for the filing of the financial statement with comptrollers. This notice will appear in the LCN on the 27th.
- GLOW hazardous waste collection to be held Aug 26, 2023, in Mt. Morris by appointment-visit glowsolidwaqste.org. Glow Electronics Collection to be held September 23, 2023, also in Mt. Morris.
- Clerk Randall reached out to Attorney Whiting to find out how to proceed with installing crosswalks down Genesee Street. The Board wanted to know if that was something that needed to be a local law added to our code or not. Attorney Whiting stated that in his opinion, it is not necessary to establish crosswalks with local laws. There is nothing in our code that states that and feels the power rests with Supt. Farrell and the Board.

- Attorney Whiting is preparing a local law based on the solar committee’s presentation and recommendations for solar energy. The Village Board will have to hold a public hearing that they would like to schedule for August 21st, 2023. The Board will also address the moratorium of battery storage, which is currently expiring in October of 2023. A new local law for a moratorium on non-residential battery storage will be included in the public hearing.

Upon a motion made by Trustee Hoffmann and seconded by Trustee McCormick, the Board chose to schedule a public hearing for the two proposed local laws for August 21st, 2023, at 7pm. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Attorney Whiting will provide Clerk Randall with drafts of the local laws and a public hearing notice for publication in the LCN as required.

- Provided- Western NY Carriage Association Pleasure Show 7/29-7/30 schedule and Parade route for Sunday (7/30/2023).
- Provided- Avon Chamber of Commerce minutes.

MINUTES:

Upon a motion made by Trustee Hoffmann and seconded by Trustee McCormick, the minutes from the July 10, 2023, meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	No vote
William Zhe, Trustee	Voting	Absent
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TRUSTEE UPDATE:

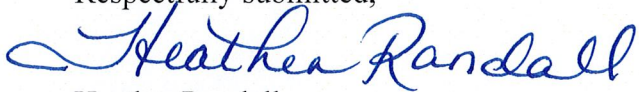
- Trustee Hoffmann stated that at the last chief’s meeting there was discussion that the firehouse is in need of some updating. Among the things discussed was a leaky roof, missing shingles on the roof, drainage problems, etc. She suggested that it may be something the Board will have to address in the future. The department has also been drilling with East Avon, Caledonia, and Rush.
- Trustee Hoffmann wanted to make sure that the Board was aware that the gas to 60 West Main Street has been turned off by the gas company for the safety of the residents as there was an emergency call to the location.
- Trustee Batzel stated that the Fire Department has been updating the bylaws. Hopefully by October/November, department representative Craig See will present them to the

Board for review. Once completed and reviewed, the Board will have a public hearing in order to adopt a new local law and add to the code.

ADJOURNMENT:

Upon a motion made by Trustee McCormick and seconded by Trustee Hoffmann, the Board adjourned at 7:22pm by a unanimous vote.

Respectfully submitted,

A handwritten signature in blue ink that reads "Heather Randall". The signature is written in a cursive, flowing style.

Heather Randall
Village Clerk