

A meeting of the Board of Trustees of the Village of Avon was held in the Whitney Room of Village Hall, 74 Genesee Street, Avon, New York, on November 20, 2023.

Present: Thomas Freeman, Mayor
 William Zhe, Trustee
 Tim Batzel, Trustee
 Amanda Hoffmann, Trustee
 Patrick McCormick, Trustee

Staff: Ken Farrell, Supt. of Public Works
 Dave Piampiano, Fire Chief

Visitors: Bill Davis, MRB Group
 George Brown
 Edward Forsythe
 Jim Harrington

Mayor Freeman called the meeting to order at 6 p.m. with the Pledge of Allegiance.

FIRE DEPT. UPDATE:

Chief Piampiano related that the EMS supplies are being placed in the new cabinets. CPR/First Aid training is tonight. Three members completed BFO & Hazmat training and are now firefighters. Chief Piampiano has spoken with Ashley Comeau regarding the Holiday Spectacular and appreciates the conference room decorations. The officers’ meeting is tomorrow night, with lighter drills in December. The turkey raffle was successful, and the Department continues good turnout for calls. Otherwise, it has been business as usual for the Fire Department.

Mayor Freeman asked if the new by-laws would address what “active” status means as related to voting and the cancer benefit coverage. Trustee Batzel will check on this to ensure it is addressed.

The Board reviewed and discussed the Fire Department cancer benefit renewal. Our insurance company has provided the renewal rates for 2024. Upon a motion made by Trustee McCormick and seconded by Trustee Hoffmann, the Board accepted the renewal rates for the supplemental enhanced cancer benefit for all active and inactive members for a total of \$6420. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

DPW UPDATE:

Supt. Farrell provided the following update to the Board:

DPW Activity – past weeks

- Leaf pick-up
- Poured concrete in front of Library. Will put down topsoil in next few weeks.
- Repaired street signs around Village

WWTP

- Hauled sludge.
- Moved sludge from beds to bunker.
- W2O on site to replace Primary mixing pump bearing- (warranty work)

Streetlights

- We have about five streetlights out. We have contacted Steve from-Centrica regarding being under warranty. Believe it is either the lights (if dusk to dawn sensor, the light defaults to on), or power that goes to the lights. Ones out are the decorative ones.

Water

- Stake outs
- Routine maintenance at plant

Pebble Beach Pump Station

- Koester Associates @ Pump Station today, replaced suction piping to pumps. Still do not have the gpm expected. Must be an impeller problem. Per Bill Davis, currently under performance warranty. Trustee Hoffmann asked Bill Davis if redoing the impellers will fix the problem. Bill Davis said that either the curves were wrong during design, or the impellers were trimmed too small. The impellers are a two-week lead time item. Jim Harrington asked if the impeller changes do not work, what next? Bill Davis replied that something must be wrong with the pumps, and MRB would rely on the manufacturer for advice.

UV Disinfection

- Blue Heron @ WWTP on 11/15, unloaded rebar.

Next 2 weeks

- Leaves
- Get winter/snow equipment ready.
- Drop off NYS DOT roadway inventory tomorrow.

APD UPDATE:

Chief Geer could not be present but provided the following update:

- The 2024 STOP DWI grant has been completed and submitted to the county for reimbursement.
- Speed signs are down and put away for the winter due to cold temperatures arriving. Jim Harrington asked if the speed signs were broken, and has Chief Geer provided results to

the Board. Trustee Batzel replied that he believes one sign may be broken, and Chief Geer has provided results on several occasions.

- Shop with a Cop is December 2 at Wal-Mart in Geneseo from 10 am to 2 pm.
- Holiday Spectacular – APD will be shutting down Genesee Street and the parking lot by Village Hall between 11 am and noon. The portion by the Village Restaurant will be left open until approximately 1 pm to accommodate the lunch crowd. It is expected to be back open by 8 pm.
- APD will be doing “Stuff the Cruiser” at the Holiday Spectacular. In conjunction with the Avon Lions Club and Stone’s Closet (ACS), we will have a car on Genesee Street where toys can be donated. These toys will be donated to needy Avon families by both the Lions Club and Stone’s Closet.

MINUTES:

Upon a motion made by Trustee Zhe and seconded by Trustee McCormick, the minutes from the November 6, 2023, meeting were approved as submitted. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

VOUCHERS and MANUAL CHECKS:

Upon a motion by Trustee Zhe the vouchers and manual checks/electronic payments were approved for payment from the following funds:

#1-General Fund	\$ 238,343.27
#4-Schedule C Fund	\$ 12,346.56
#5-Water Fund	\$ 29,087.51
#6-Sewer Fund	\$ 80,341.17
#44-Capital Project WWTP Disinfection	\$ 47,949.50
#TA00-Trust & Agency Fund	\$ 886.44
TOTAL	\$408,954.45

Electronic payments:

• FED/NYS Taxes	P/R#23-23	\$15,372.41
• Nationwide Retirement	P/R#23-23	\$ 2,666.20
	TOTAL:	\$18,038.61

The motion was seconded by Trustee Hoffmann and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
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William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

CLERK UPDATE:

Clerk Randall was unable to attend but provided the following update for the Board:

- The Village Association dinner is December 14th at 6 p.m. at the Avon Inn. Members of the deer committee will be guest speakers. Please RSVP to Clerk Randall.
- The Holiday Spectacular event map and timeline is provided by Ashley Comeau.
- The National Grid letter of credit release is provided.
- Meetings with phone system providers and Toshiba for copier renewal have taken place or are scheduled.
- The Fire Department Christmas party invitation is in each Trustees folder.
- Important Dates:
Board meetings on December 4 and December 18
Village office will be closed on December 25

TREASURER UPDATE:

Treasurer Quinlan provided the following update to the Board:

Ongoing

- Gathering ideas for 2019 GVBA grant.
- The Board needs to determine additional use(s) of the ARPA funds.
- Continued review of IT policies w/Shawn Petti, Hurricane Technologies. Future Board approval.
- Heather is working on reporting salary & contributions as our former employee does want to retire from NYS.
- Attorney Whiting responded to NYPA re: outstanding invoice. No response from NYPA yet.
- Organizing sign & hitch rail purchase for Erie-Attica.
- 2017 & 2018 GVBA grant reimbursement request to be made after all checks have been cashed.
- Still waiting for National Grid's approval to install arms.

New

- Received National Grid release for letter of credit.
- Requested time extension to NYS for Five Arch Bridge project.
- Bill and I met with our insurance broker to review upcoming Excellus renewals.
- Five Arch Bridge kickoff meeting with Bero Associates on 12/8.

APPOINTMENTS:

After discussion, upon a motion by Trustee Batzel, the Board appoints Bonnie Taylor-Davis to fill the vacancy and term on the Zoning Board previously held by Richard Hite.

The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

After discussion, upon a motion made by Trustee Hoffmann, the Board appoints Colin Hayes to be the Village representative on the Livingston County Planning Board.

The motion was seconded by Trustee Zhe and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

TRUSTEES UPDATE:

Mayor Freeman related that he and Treasurer Quinlan recently went to the GVBA Directors meeting to inquire about the Sire Stakes races in 2024. The GVBA is the fair of record, so they need to be on board. The GVBA does not want to have any liability for this event. Further discussions will ensue.

Trustee Zhe provided on-call arborist information from Josh Galiley, J. Galiley Arbor Consulting, LLC., who has taken over for Dr. Luley. Mr. Galiley will charge \$120/hr. including round trip travel time for his services as needed.

Trustee Zhe would like the Board to proceed with the insurance indemnification agreement. After review and discussion, upon a motion made by Trustee Zhe, the Board will have the ability to waive certain indemnification agreements. The motion was seconded by Trustee McCormick and carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

Trustee Hoffmann updated the Board that the firetruck committee has been meeting with various vendors. Trustee Batzel expressed his concern that he does not want to bond equipment that will wear out in the short-term.

Trustee Hoffmann reminded the Board of the upcoming Holiday Spectacular, and that the on-going Eclipse meetings.

MRB UPDATE:

Wastewater Treatment Plant Disinfection project – it was noted that rebar has shown up on site. MRB to set up a construction progress mtg to reconvene before contractor starts excavating. Contractor anticipating winter concrete and will be starting soon.

Joint water project – noted that MRB will be working on potential costs and rate impacts on the alternative projects discussed in the study report. Note that the joint water tank project (Village/Town) has only been submitted to EFC for a loan component thus far and the next step would be to submit for WIIA grant in June. Village and Town will need to solidify project soon in order to complete SEQR and Bond Resolution if they want to consider WIIA grant submission this year.

EXECUTIVE SESSION:

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board entered executive session at 6:50pm to discuss contractual obligations. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes


Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board exited executive session at 7:50 p.m. The motion was carried by the following vote:

Thomas Freeman, Mayor	Voting	Yes
William Zhe, Trustee	Voting	Yes
Tim Batzel, Trustee	Voting	Yes
Amanda Hoffmann, Trustee	Voting	Yes
Patrick McCormick, Trustee	Voting	Yes

ADJOURNMENT:

Upon a motion made by Trustee McCormick and seconded by Trustee Zhe, the Board adjourned at 7:50 p.m. The motion was carried by a unanimous vote.

Respectfully submitted,

A handwritten signature in black ink that reads "Christine Quinlan". The signature is written in a cursive style with a large, looped initial 'C'.

Christine Quinlan
Treasurer