

A Regular meeting of the Town of Avon was held on Thursday, April 24, 2025 at 6:00 P.M. at the Avon Town Hall, 23 Genesee Street, Avon, New York 14414.

PRESENT: Supervisor David LeFeber, Deputy Supervisor Thomas Mairs, Councilmen Malachy Coyne, Councilmen Paul Drozdziel, Councilmen James Harrington

ABSENT: Tom Crye, Highway/Water Supervisor

OTHERS: Attorney James Campbell, Brian Shannon, Code Enforcement Officer, Dave Willard MRB Group Engineer, Diana Farrell, Town Clerk

VISITORS: Paul C. Lane, Tim VanDevelt, Ellen Turner, Cindy Kellen, Allan E. Coyne, Collin Hayes.

Supervisor David LeFeber called the meeting to order at 6:00 P.M. and led those in attendance in the Pledge of Allegiance.

VISITOR COMMENTS: Ellen Turner mentioned that the new chairs on the 3rd floor are wonderful and much better than the ones that roll.

RESOLUTION #83 APPROVAL OF MINUTES OF BOARD MEETING OF APRIL 10, 2025

On motion of Councilman Harrington seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve the minutes of April 10, 2025 as presented by e-mail and to request they be published on the Town of Avon website at townofavon-ny.org.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION-ATTORNEY REPORT

Attorney Jim Campbell was present, report was given:

- Bruckels site plans submitted; MRB involved.
- Reviewed the IMA document. This agreement lays out the path forward for the joint tank project with the Village of Avon.

RESOLUTION #84 APPROVE SUPERVISOR LEFEBER TO SIGN IMA AGREEMENT

On motion of Deputy Supervisor Mairs seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve Supervisor LeFeber to sign the IMA Agreement.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: Supervisor LeFeber stated we received the East Avon Water Tank inspection. The Town has satisfied the Livingston County Health Department requirement. Dave Willard will send the report to them.

DISCUSSION – ENGINEERING REPORT

Dave Willard from MRB was present, report was given:

- Discussion on the Littleville Road Water transmission main installation. The town asked for quotes for engineering services
- Continued discussion on Papermill Park

RESOLUTION #85 APPROVE MRB TO SUBMIT A QUOTE FOR ENGINEERING SERVICE FOR THE LITTLEVILLE ROAD PROJECT

On motion of Councilman Harrington seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve MRB to submit a quote for engineering services for the Littleville Road Project.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: Councilman Harrington made mention that the Town should put some money aside at budget time for Papermill Park. Supervisor LeFeber mentioned that the invoice/quote was reasonable for making repairs to the tower.

DISCUSSION- HIGHWAY/WATER REPORT

Highway/Water Superintendent Crye was not present, report was given via email:

HIGHWAY:

- Shop work
- Driveway's
- Cemetery's

WATER:

- Everyday maintenance & sampling
- Read meters

DISCUSSION- CODE ENFORCEMENT REPORT

Code Enforcement Brian Shannon was present, report was given:

- Bruckel matter, concrete grinding project complete, will be moving forward with the ZBA for site plan approval
- Working on a couple minor complaints
- Starting the 9E codes class on Monday, final exam on May 7th.
- Final class, 9F starts on May 19th.
- Many permits coming for roofs, sheds, etc.

DISCUSSION – TOWN CLERK REPORT

Diana Farrell was present, report was given:

- The 3rd floor is being used on Sunday for a birthday party. Kim will be opening the door.
- Continue with daily town business; notary, marriage licenses, processing dog licenses and various requests.

DISCUSSION: Lengthy discussion from Jenny Loewenstein from Genesee/Finger Lakes Regional Planning Council regarding the Town of Avon's Comprehensive Plan. She went through the draft plan with the Board. Next steps will be review by the County Planning Board and a Public Hearing by the Town Board.

RESOLUTION #86 APPROVE TO MOVE FORWARD ON THE COMPREHENSIVE PLAN

On motion of Councilman Harrington seconded by Councilman Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve to move forward on the Comprehensive Plan.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: Collin Hayes discussed the ongoing short-term rental. It was focused on whether its owner occupied or not.

Councilman Harrington made a comment that wanted to be noted that he was unsure if firetrucks are able to make to the location of Airbnb on Rte 39.

RESOLUTION #87 APPROVE ATTORNEY CAMPBELL TO DRAFT A DOCUMENT ADDRESSING SHORT TERM RENTAL

On motion of Councilman Harrington seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve Attorney Campbell to draft a document addressing short term rental.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: The Town Board had few questions for Collin Hayes, Rotary member, as he had made a request for the Avon Corn Festival to use the 3rd floor on August 9, 2025. The board wanted to know more details on the use of the 3rd floor. He stated the dance studio and high school chorus will be performing and it help free up Genesee St. Should be done early afternoon.

RESOLUTION #88 APPROVAL OF 3RD FLOOR BUILDING USE FOR AUGUST 9, 2025

On motion of Councilman Drozdziel seconded by Councilman Coyne the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve Avon Corn Festival to use the 3rd Floor on August 9, 2025 from 10 a.m.-4p.m.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

RESOLUTION #89 APPROVAL OF 3RD FLOOR BUILDING USE FOR APRIL 28, 2025

On motion of Deputy Supervisor Mairs seconded by Councilman Harrington the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve Avon Teacher's Association to use the 3rd Floor on April 28, 2025 from 6 p.m.-8 p.m.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

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RESOLUTION #90 TO APPROVE A TOWN OF AVON EMPLOYEE TO EXTEND THE LEAVE OF ABSENCE

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On motion of Councilman Harrington seconded by Deputy Supervisor Mairs the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to approve a Town of Avon employee to the leave of absence to June 2, 2025.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

RESOLUTION #91 ACCEPT RESIGNATION LETTER FROM TOWN CLERK

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On motion of Deputy Supervisor Mairs seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to accept resignation letter from town clerk effective May 9, 2025.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

RESOLUTION #92 AMEND COMPENSATION SCHEDULE

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On motion of Councilman Harrington seconded by Councilman Drozdziel the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to amend the compensation schedule.

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

RESOLUTION #93 ACCEPT THE CLAIMS

On motion of Deputy Supervisor Mairs seconded by Supervisor LeFeber the following resolution was ADOPTED AYES 5 NAYS 0

RESOLVE to accept for payment Abstract 2025-8 in the following amounts:

Concerning ABSTRACT of Claims Number 2025-8 including claims as follows:

General Fund	Amounts totaling \$ 6,722.62
Highway Fund	Amounts totaling \$17,449.53
Water Fund	Amounts totaling \$ 4,760.42
Cemetery Fund	No Voucher

Opera Block Capital Improvement	No Voucher
Royal Springs Lighting	No Voucher
Cross Roads Drainage District	No Voucher
Bruckel Drainage District	No Voucher
Royal Springs Drainage	No Voucher
Town of Avon Fire Protection	No Voucher
Rte. 39 Water SW2	No Voucher

Vote of the Board: Supervisor LeFeber – Aye, Deputy Supervisor Mairs – Aye, Councilman Drozdziel – Aye, Councilman Coyne - Aye, Councilman Harrington - Aye

DISCUSSION: Supervisor LeFeber will have the Annual Financial Report at the next Board meeting which is on May 9, 2025.

OPEN ITEMS: Councilman Harrington asked Attorney Campbell about status of the T-Mobile. Attorney Campbell stated no action at this time.

VISITOR COMMENTS: Tim VanDevelt wanted prior minutes to be amended.

On motion of Councilman Harrington seconded by Deputy Supervisor Mairs the meeting was adjourned at 8:20 P.M.

Respectfully submitted by:

Diana Farrell, Town Clerk